

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
June 10, 2021
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; Police Chief T. Bennett; Operations Manager R.P. Pingley; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

City Treasurer T. Judy and Interim Fire Chief S.D. Himes were absent.

PUBLIC COMMENT

Burley Woods, resident of 522 Davis St., is concerned that with the removal of the Enforcement Agency language from the City Code, there will be nothing left to address dilapidated properties.

Kathy Vance, resident of 122 2nd St., stated that the last time the Distressed Properties Committee met was in 2016. Ms. Vance noted the previous members and some of their past actions, including reading the minutes of the final meeting in May 2016 during which the “red house” on 11th street was discussed. Ms. Vance stated that this property was just demolished in 2021. She is opposed to the dissolution of the Enforcement Agency and instead would like it to be revived.

PRESENTATION

Madalyn Humphrey, Elkins Main Street Director, reported to council the recent actions of the organization and future plans. EMS is housed at the Wood Tech Center along with the Development Authority, Chamber of Commerce, Elkins-Randolph Tourism CVB marketing director and United Way. This environment has allowed for much more collaboration. EMS is focused primarily on design, economic vitality and promotion. Ms. Humphrey also highlighted two current projects, the design assistance program and the Streetscape Vision.

Jessica Sutton, City Clerk, provided council copies of the Waterfront Study prepared by Pickering Associates. The study was commissioned by the City earlier this year for the purpose of creating a platform from which projects along the river may be launched. Ms. Sutton provided a brief background as to why the study was deemed necessary and steps that are being taken now that the study is completed.

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MINUTES

Cw. Cuonzo, **MOVED APPROVAL OF THE MINUTES OF THE MAY 20, 2021.** The motion carried.

NEW BUSINESS

Cm. Parker **MOVED APPROVAL OF ORDINANCE 282: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WV TO REPEAL ELKINS CITY CODE §150.065 THROUGH §150.070 REGARDING ENFORCEMENT AGENCY (2ND AND FINAL READING).** Cw. Bross-Fregonara, **MOVED THE PREVIOUS QUESTION.** The motion carried. The primary motion carried.

No action was taken on Ordinance 283.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1410: AMENDING TEMPORARY RULES OF COUNCIL.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1411: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING A COMPENSATION LEVEL FOR B. MARTIN.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1412: ACCEPTING CONDITIONS RELATED TO THE RECEIPT OF APPROPRIATIONS AS DESIGNATED BY THE AMERICAN RESCUE PLAN ACT OF 2021 AND AUTHORIZING EXECUTION OF REQUIRED DOCUMENTS.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1413: GENERAL FUND BUDGET REVISIONS NO. 25 THROUGH 36.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1414: APPROVAL OF BUDGET REVISION 2021-001-08 FOR FISCAL YEAR 2021.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

N. Bross-Fregonara	Yes	J. Guye	Yes	D. Parker	Yes
R. Chenoweth	Yes	C. Higgins	Yes	L. Vest	Yes
M. Cuonzo	Yes	M. Hinchman	Yes	Mayor J. Marco (in case of tie)	n/a
C. Friddle, III	Yes	C. Lowther	Yes		

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1415: ACCEPTING CONDITIONS OF AGREEMENT BETWEEN DATAMAX CORPORATION AND THE CITY OF ELKINS AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

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Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 17 – June 4, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210113	Nottingham, Adrienne	185 Summit St.	Repair Roof	1,922.00
210114	Lothes, Anthony	112 Boundary Ave	Replace Concrete Steps	1,800.00
210115	Russetti, Sue	108 Earle St	Build a 14' Gazebo	10,500.00
210116	Randolph Co. Housing Authority	910-914 S Davis Ave	Remodel	1,156,000.00
210117	Haney, John W	420 Center St	Install Windows & Siding	3,000.00
210118	Barnes, Deborah	208 Sylvester Dr	Build 8 X 8 Deck	500.00
210119	Kenny, Wilson	209 Ferndale Dr	Replace 13 Windows	6,340.00
210120	Wilson, James P	911 S Henry Ave	Remodel Bathroom	3,800.00
210121	Pyles, Marian	3 Lincoln Ave.	Replace Tub & Shower	6,023.00
210122	McCloud, Amber	305 Scott Ford Rd	35' X 16' Patio	4,000.00
210123	Kerns, Ralf	110 Ward Ave	Replace Roof Shingles	10,652.00
210124	Wilson, James P	911 S Henry Ave	Replace Roof Shingles	5,454.00

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Cm. Higgins, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:19 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk