

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

*401 Davis Avenue
Council Chamber, 2nd Floor
September 2, 2021
7:00 p.m.*

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Lt. R. Belt; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; City Clerk J.R. Sutton (acting as recording secretary); and Inter-Mountain Reporter B. Johnson.

Councilor C.C. Lowther and Police Chief T. Bennett were absent.

PRESENTATION

Mark Doak with Envision Elkins addressed council. Mr. Doak believes that the 2020 census data has presented everyone with a challenge. The decrease in Elkins population to 6,934 leads to a decrease in business. What can we do? Envision Elkins is an informal group of commercial property owners who continue to invest in Elkins. They see their role as promoting positivity, educating, and commenting on issues that affect the community. They do not take on projects. The group meets monthly and share meeting notes with approximately fifty members. They feel that local government has an important role and appreciate council's efforts to create and use the Strategic Plan and for implementing the Streetscape vision. The outstanding EPD and EFD services create a safe community and investment in infrastructure is needed to grow as well. Mr. Doak spoke about how he believes the community can grow, including increasing population, recreation tourism and attracting retirees. He also provided ways in which we can create a vibrant business environment such as annexation, public safety and by attracting Corridor H travelers to the downtown. In summary, Elkins has a strong and diverse economic base. We are optimistic, but optimism isn't action. We need to work together to attract and retain residents.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE AUGUST 19,2021 MEETING.** The motion carried.

NEW BUSINESS

Cw. Bross-Fregonara, **MOVED APPROVAL OF ORDINANCE 288: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA, REDUCING THE SPEED LIMIT ON BOUNDARY AVENUE BETWEEN SYCAMORE STREET AND HIGH STREET (2ND AND FINAL READING).** The motion carried.

Cw. Bross-Fregonara, **MOVED APPROVAL OF ORDINANCE 289: AN ORDINANCE OF THE CITY OF ELKINS, WEST VIRGINIA, TO CORRECT CITY CODE REFERENCES TO THE OFFICIAL NAME FOR THE CITY OWNED PROPERTY KNOWN NOW AS THE PHIL GAINER COMMUNITY CENTER (1ST OF TWO READINGS).** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1437: ANNOUNCING SUPPORT FOR THE APPALACHIAN FOREST NATIONAL HERITAGE AREA POLLINATOR INITIATIVE.** The motion carried.

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1438: APPROVING INVOICES RELATING TO THE CITY HALL PARKING LOT PROJECT.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1439: CITY OF ELKINS PARKING LOT PROJECT CHANGE ORDER NO. 1.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period August 16-27, 2021

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210181	Prichard, Donald Jr	512 Yokum St	Install Metal Roof on Back Addition	2,200.00
210182	Kiess, Jeffrey (Pending Fire Marshall Review)	1027 N Randolph Ave	Build 2000 Sq Ft Utility Building	60,000.00
210183	Griggs, Chad	5 Key St	New Roof & HVAC	22,000.00

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
210184	Davis, Mary	101 Wilson LN.	Replace Front Porch & Remodel Bath	9,000.00
210185	Gabel, Paul	107 Wilson LN	Replace Roof Shingles	10,053.00
210186	Woodford Oil Co.	1214 S Davis Ave	Demolition of Garage	10,000.00
210187	Kessler, Ellen	227 Lough St.	Replace Roof Shingles	12,000.00
210188	Summerfield, Ryan	155 Oak Crest Dr	Replace Roof Shingles	22,446.00
210189	MPL Properties LLC	117 Graham St. ***	Replace Roof Shingles	12,300.00
210190	Dotson, Jennifer	108 Gilmore St. ***	Replace Siding & Windows	25,000.00
210191	Gillispie, Sidney	200 Buffalo St	Replace Roof Shingles	9,775.00
210192	Hayes, Susan	103 Sunset Dr	Replace Roof Shingles	10,108.00
210193	Gillispie, Sidney	118 Earle St	Demolition	12,500.00
210194	Boyer, Phyllis	17 Northview Dr	New 1840 Sq Ft Home	206,000.00

*** Flood Plain Permit

Cm. Hinchman, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 7:42 p.m.

*Approved by council at the meeting
of September 16, 2021.*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk