

## ***Proposed Minutes***

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
October 21, 2021  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, C.J. Higgins, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; and City Clerk J.R. Sutton (acting as recording secretary).

Councilpersons N.E. Bross-Fregonara and J.A. Guye were absent.

## **PRESENTATION**

Mike Davis of Burgess & Niple presented information on the City of Elkins consent decree. Mr. Davis has been working with the city since around 2008 on many projects done in direct response to the consent decree. He would like to explain what happened to cause the consent decree, where we are now and what the future concerns are.

Burgess & Niple was selected in 2001 to conduct a study on the wastewater treatment plant which led to preliminary designs being produced in 2003, but that never progressed to final design. Failure to address the issues led to the involvement of the WVDEP, the USEPA and the USDOJ and ultimately the consent decree.

The consent decree does take into consideration the long-term control plan and established Supplemental Environmental Project, however, to avoid continued fines, the city had more work to do. To date the Phase I sewer separation project is complete and the Phase II project is nearing completion, together totaling around \$7.3 million.

There are a few more steps to finalize the consent decree requirements. Mr. Davis is hopeful that this will conclude the USEPA and US DOJ involvement and that moving forward the city will only need to report to the WVDEP. Next steps include drafting a new long-term control plan and updating the wastewater treatment plant.

## **MINUTES**

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE OCTOBER 7, 2021 MEETING.** The motion carried.

## **NEW BUSINESS**

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1455: ADOPTING A FIXED CAPITAL ASSET THRESHOLD.** The motion carried.

**Proposed Minutes**

Cm. Chenoweth, MOVED APPROVAL OF RESOLUTION 1456: AMENDING THE CITY OF ELKINS PERSONNEL POLICY CH. 8.A: NORMAL OPERATIONS. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1457: AUTHORIZING APPOINTMENT OF A. DANIELS TO THE ELKINS TREE BOARD. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF RESOLUTION 1458: AUTHORIZING THE REAPPOINTMENT OF K. SOMERS TO THE ELKINS PLANNING COMMISSION . The motion carried.

Cm. Lowther, MOVED APPROVAL OF RESOLUTION 1459: AUTHORIZING THE REAPPOINTMENT OF R. BILLER TO THE ELKINS SANITARY BOARD. The motion carried.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Hinchman, MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 4 – 15, 2021

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits
- Events

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
210232	Tag Towers	5-1/2 Eleventh St	Install 190' Cell Tower	70,000.00
210233	Jory & Smith	1 Randolph Ave	Replace Roof Shingles	17,120.00
210234	Shoulders, Anna	626 Yokum St	Install Metal Roof on Garage	200.00
210235	Mach, Gregory	322 Tygart Ct.	Tile Shower	4,885.00
210236	Elza, Samuel	143 Vector Ave	Install Metal Roof	5,000.00
210237	Russell, David	121 Tenth St	Replace Porch Decking & Corner Column	3,000.00

**Proposed Minutes**

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>210238</b>	<b>Nelling, Raymond</b>	<b>204 BridgewaterDr</b>	<b>Replace HVAC Units</b>	<b>5,800.00</b>
<b>210239</b>	<b>D &amp; B United, LLC</b>	<b>20 Second St</b>	<b>Electrical Inspection</b>	<b>100.00</b>
<b>210240</b>	<b>Andrevich, Elizabeth</b>	<b>1104 S Kerens Ave</b>	<b>Install New Metal Roof on the Garage</b>	<b>5,000.00</b>
<b>210241</b>	<b>Thompson, Cody</b>	<b>311 Graham St</b>	<b>Electrical Upgrade</b>	<b>3,922.00</b>

Cm. Friddle, MOVED ADJOURNMENT. The motion carried.

The meeting adjourned at 8:10 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

\_\_\_\_\_  
Jerry A. Marco, Mayor

*Attest:*

\_\_\_\_\_  
Jessica R. Sutton, City Clerk