

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
January 6, 2022
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (acting as Mayor); Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, C.J. Higgins, G.M. Hinchman, and D.C. Parker; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G.S. Roberts; and Executive Secretary R.A. Wickham (acting as recording secretary).

Councilpersons C.C. Lowther, and L.H. Vest; City Attorney G.S. Roberts; and Mayor Jerry A. Marco were absent.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 16, 2021 MEETING.**
The motion carried.

PRESENTATION

Laura Ward, the Director of Country Roads Transit spoke to council about the importance of public transportation in the community, and how they can help. Laura explained to council that Country Roads Transit operates on grant funding and public contribution. Throughout 2021, Country Roads Transit catered to 11,825 riders in Randolph County. Twenty percent of those trips were to work, seventeen percent were for shopping needs, twelve percent for medical appointments, and five percent for social events. Laura shared their expansion over the last year including their ability to provide rides to the VA hospital in Clarksburg. She shared that this program cost them \$40,000 (\$20,000 provided by a grant and \$20,000 in matching funds). Laura stated that she would be asking council for an additional \$5,000 this year to help keep this program going. N. Bross Fregonara asked if Country Roads Transit had any unmet needs this year, or if there were things they were looking to improve on. Laura shared that they would like to expand the Clarksburg medical route, while also offering extended evening and weekend hours for the county, but that all these were all things about would require funding and time.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits

Proposed Minutes

The following building permits have been issued since the previous regular council meeting.

| ISSUED BUILDING PERMITS | | | | |
|--------------------------------|-----------------------------|-------------------------------|--|---------------|
| Permit | Applicant | Location | Description | Value |
| 210263 | Griggs, Chad | 204 Central St | Install Metal Roof, HVAC and Tankless Water Heater | 13,000.00 |
| 210264 | Tomblyn, Philip | 213 Cherokee St | Replace Roof Shingles | 6,447.00 |
| 210265 | Howell, Bruce | 954 Harrison Ave. | Install Metal Roof | 2,200.00 |
| 210266 | Leren Properties, LLC | 220 Buffalo St | Rewire & Plumb and Upgrade Baths | 20,000.00 |
| 210267 | Woodlands Development Group | 206 Davis Ave. (Tygart Hotel) | Remodel into a Hotel | 16,000,000.00 |
| 210268 | Long John Silvers | 1513 Harrison Ave | Remodel | 276,320.00 |
| 210269 | Davis & Elkins College | Allen Dr (Presidents Home) | Replace Ceilings and Flooring in the Hallway | 55,000.00 |
| 220000 | Antolini, Andrea | 203 Southview Dr | Repair from Water Damage | 6,000.00 |
| 220001 | Elkins Public Library | 416 Davis Ave | Replace Roof | 35,500.00 |

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period December 13-31, 2021.

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1484: APPROVING PURCHASE OF EQUIPMENT FOR THE CITY OF ELKINS STREET DEPARTMENT.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1485: APPROVING INVOICES RELATING TO THE CITY HALL PARKING LOT PROJECT AND AUTHORIZING PAYMENT THEREOF.** The motion carried

Proposed Minutes

Cm. Hinchman, **MOVED APPROVAL OF RESOLUTION 1486: APPROVING TRANSFER OF FUNDS FROM THE FINANCIAL STABILIZATION ACCOUNT.** The motion carried

Cm. Friddle, **MOVED APPROVAL OF ENTERING INTO EXECUTIVE SESSION FOR THE PURPOSE OF REVIEWING APPLICANTS FOR APPOINTMENT TO THE ELKINS WATER BOARD.** The motion carried. Council entered executive session at 7:56 p.m. and returned at 8:05 p.m. The chair announced that no action was taken.

Cm. Chenoweth, **MOVED APPROVAL OF THE APPOINTMENT OF SHAWN BENNETT TO THE VACATED SEAT ON THE ELKINS WATER BOARD.** The motion carried.

Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:06 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk