

# **ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA**

*401 Davis Avenue  
Council Chamber, 2nd Floor  
February 17, 2022  
7:00 p.m.*

## **1. Invocation and Pledge of Allegiance**

## **2. Call to order and roll call**

## **3. Public comment**

## **4. Minutes**

- a. Minutes proposed for the regular council meeting of February 3, 2022.

## **5. Correspondence and Notifications**

- a. Issued building permits
- b. Treasurer's report
- c. Events
- d. Elkins Tree Board annual report
- e. Tree City USA summary
- f. Approved minutes of council committees, boards, and commissions

## **6. Presentations**

- a. Elkins Historic Landmarks Commission
- b. Elkins Tree Board

## **7. Committee Reports**

## **8. Staff reports**

## **9. Approval of vendor invoice payments**

Vendor invoices presented for approval:

- A/P History Check Report for the period January 31 – February 11, 2022

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

## 10. Unfinished business

- a. *Treasurer presentation of Retroactive Pay for Temporary Assignment*

## 11. New business

- a. *Ordinance 295: An Ordinance of the City of Elkins, West Virginia to Vacate, Abandon, and Close a Portion of those Certain Public Rights of Way of an Unopened Alley known as Coke Lane which lies behind the Randolph County Housing Authority owned property known as Riverside Place Apartments, formerly known as "Allegheny Apartments" located on S. Davis Avenue, Elkins, W.Va. (2<sup>nd</sup> and final reading)*
- b. *Ordinance 296: An Ordinance of the City of Elkins, West Virginia to Amend and Revise Elkins City Code Section 92.002 Fire Seasons: Outdoor Fires (1<sup>st</sup> of two readings)*
- c. *Resolution 1491: Authorizing Application for State Farm Neighborhood Assist grant by the Elkins Fire Department*
- d. *Resolution 1492: General Fund Budget Revisions No. 9 and 10 for FY22*
- e. *Resolution 1493: Approval of Budget Revision 2022-001-04 for Fiscal Year 2022*
- f. *Resolution 1494: Authorizing Closure of a Mountain Valley Bank Account used for the purpose of the Water Systems Improvement Project*
- g. *Resolution 1495: Approving "Full-Time Regular Employee" Status and Confirming Compensation Level for G. Hartley*
- h. *Resolution 1496: Accepting Conditions of Agreement between United States Department of Agriculture (USDA) Animal Plant Health Inspection Service (APHIS) Wildlife Services (WS) and the City of Elkins, and Authorizing Execution of Agreement*
- i. *Resolution 1497: Amending the City of Elkins Personnel Policy Ch. 4.G: Temporary Assignment*
- j. *Appointment of Operations Manager*
- k. *Streetscape Design discussion*
- l. *Allocation of increase in health care insurance premiums*

## 12. Mayor's comments

## 13. Adjournment