

Proposed Minutes

ELKINS COMMON COUNCIL SPECIAL COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
April 19, 2022
7:00 p.m.***

Elkins Common Council met in special session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager J. Sanson; City Attorney G. S. Roberts; and City Clerk J.R. Sutton (acting as recording secretary).

Council persons C.H. Friddle, III, J.A. Guye, and C.J. Higgins were absent.

PUBLIC COMMENT

Dave Clark, Executive Director of Woodlands Development Lending spoke on behalf of the Tygart Hotel project. Financing closed about three weeks ago and construction has begun. The expected date of completion is summer 2023. The project funding does not allow for any off-site improvements, which is why the request was submitted for ARPA monies to be allocated or improvements to the Seneca Mall parking lot. Woodlands can provide design and administrative support.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE APRIL 7, 2022, MEETING.** The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Events

PRESENTATION

Madalyn Higgins, Elkins Main Street Executive Director, provided information on the organization's mission, accomplishments, and future goals. Mrs. Higgins shared that the EMS board consists of property owners, business operators, and community leaders who focus on downtown design, economic vitality and promotion. Future areas of focus include pedestrian improvements on Railroad Avenue; completion of the Elkins Tree Board downtown tree project; carrying the "Why Here? Why Now?" conversations through small group meetings; opportunity

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Tours; Elkins Farmer's market improvements; Art Walk in tune with the Elkins Jazz Walk; and sharing new branding materials with the community. EMS is thankful for their many partners.

COMMITTEE REPORTS provided by all committee chairs present.

STAFF REPORTS provided by all administrative officers and the chief wastewater operator.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period April 4 – 15, 2022.

NEW BUSINESS

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION 1517: APPROVING THE PROMOTIONS OF AND CONFIRMING COMPENSATION LEVEL FOR H. CORCORAN AND J. JUDY.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF RESOLUTION 1518: APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN REGIONAL LAW ENFORCEMENT AGENCIES AND THE ELKINS POLICE DEPARTMENT, AND AUTHORIZING EXECUTION THEREOF.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF THE LEVY ORDER AND RATE SHEET FOR FISCAL YEAR 2022-2023.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF ALLOCATING \$48,000 IN ARPA FUNDS TO THE IMPROVEMENT OF THE SENECA MALL PARKING LOT.** Cm. Chenoweth, **MOVED APPROVAL OF REFERRING CONSIDERATION OF THE \$48,000 REQUEST FOR FUNDING OF THE SENECA MALL PARKING LOT TO THE FINANCE COMMITTEE TO CONSIDER ALTERNATIVE SOURCES OF FUNDING OUTSIDE OF ARPA.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF ORDINANCE 298: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING AND SUPPLEMENTING CITY CODE CHAPTER 71: STOPPING, STANDING AND PARKING CONCERNING PARKING IN ALLEYS (1ST OF TWO READINGS).** The motion carried.

MAYOR'S COMMENTS were provided.

Cm. Lowther, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:04 p.m.

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*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk