

***Proposed Minutes***

**ELKINS COMMON COUNCIL  
REGULAR COUNCIL MEETING  
MINUTES**

***401 Davis Avenue  
Council Chamber, 2nd Floor  
May 19, 2022  
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, C.H. Friddle, III, J.A. Guye, G.M. Hinchman, C.C. Lowther, and D.C. Parker; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager J. Sanson; City Attorney G. S. Roberts; and City Clerk J.R. Sutton (acting as recording secretary).

Councilpersons C.J. Higgins and L.H. Vest were absent.

**MINUTES**

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE MAY 5, 2022 REGULAR COUNCIL MEETING.** The motion carried.

**CORRESPONDENCE AND NOTIFICATIONS**

Council received the following correspondence and notifications:

- Issued building permits

The following building permits have been issued since the previous regular council meeting.

<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
<b>220097</b>	<b>Goodwin, John</b>	<b>1500 Taylor Ave.</b>	<b>Replace Existing Tub</b>	<b>9,282.00</b>
<b>220098</b>	<b>Coberly, Linda</b>	<b>624 Yokum St</b>	<b>Install Vinyl Fence</b>	<b>5,847.00</b>
<b>220099</b>	<b>Vest, Linda</b>	<b>915 S Henry Ave</b>	<b>Replace Shingles on Front Porch</b>	<b>4,200.00</b>
<b>220100</b>	<b>Phillips, Michael</b>	<b>109 White Oak Ln.</b>	<b>Replace Bathtub</b>	<b>9,607.00</b>
<b>220101</b>	<b>Crowley, James</b>	<b>116 Wilton Ave</b>	<b>Replace Front Door</b>	<b>2,988.00</b>
<b>220102</b>	<b>D &amp; B United, LLC</b>	<b>20 Second St</b>	<b>New Windows &amp; Kitchen</b>	<b>13,000.00</b>

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<b>ISSUED BUILDING PERMITS</b>				
<b>Permit</b>	<b>Applicant</b>	<b>Location</b>	<b>Description</b>	<b>Value</b>
220103	BFS	527 Randolph Ave	Remodel	375,000.00
220104	Okernick, David	1104 S Kerens Ave	Install Metal Roof	10,000.00
220105	Elkins Metro Corp	730 Yokum	Replace Shingles	20,000.00
220106	Schoonover, Emma	117 West View Dr	Replace Shingles	15,928.00
220107	City of Elkins	401 S Randolph Ave.	Build a Gazebo	6,000.00
220108	Randolph Co Housing Authority	17 Grace Circle	New Home	210,000.00
220109	Armentrout, Mark	1722 S Davis Ave.	Privacy Fence	21,200.00
220110	Harvey, Richard	102 White Oak	Replace Deck	14,300.00
220111	Chenoweth, Robert	208 Bridgewater Dr	Replace Shingles	17,936.00

**COMMITTEE REPORTS** provided by all committee chairs present.

**STAFF REPORTS** were provided by all administrative officers and the chief wastewater operator.

**APPROVAL OF VENDOR INVOICE PAYMENTS**

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 2 – 13, 2022.

**NEW BUSINESS**

Cm. Lowther, **MOVED APPROVAL OF RESOLUTION #1530: APPROVING THE PROMOTION OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR R. GOUX.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION #1531: APPROVING THE PROMOTION OF AND ESTABLISHING A NEW COMPENSATION LEVEL FOR N. ELBON.** The motion carried.

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Cm. Lowther, **MOVED APPROVAL OF RESOLUTION #1532: AUTHORIZING THE REASSIGNMENT OF OPERATIONS POSITION TO A NEW GRADE WITHIN THE COMPENSATION AND CLASSIFICATION PLAN.** The motion carried.

Cw. Cuonzo, **MOVED APPROVAL FOR COUNCIL TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION PROSPECTIVE PERSONNEL FOR THE WATER BOARD AND ELKINS-RANDOLPH COUNTY PUBLIC LIBRARY BOARD.** The motion carried. Council entered executive session at 7:31 p.m. and returned at 7:42 p.m. The chair announced that no action was taken.

Cm. Hinchman, **MOVED APPROVAL OF THE APPOINTMENT OF CAROL CAIN BUSH TO THE ELKINS WATER BOARD FOR THE UNEXPIRED TERM ENDING MARCH 31, 2023.** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF THE APPOINTMENT OF REBECCA SEVERINO TO THE ELKINS-RANDOLPH COUNTY PUBLIC LIBRARY BOARD FOR THE UNEXPIRED TERM ENDING JUNE 30, 2025.** The motion carried.

Councilor D. Parker discussed a recommendation from the Mayor's Addiction and Homeless Resources Task Force and the Public Safety Committee, both on which he serves, to discuss the Department of Justice FY22 Comprehensive opioid, Stimulant, and Substance Abuse site-based program. The intention would be for the city to make the application and for the mayor's task force to work through its many partners in executing programs to support youth education and prevention, enhanced court programming and transitional or recovery housing. Cm. Parker, Mayor Marco, and Jennifer Griggs, RCHA member and employee of the Randolph County Housing Authority described the grant application, benefits and requirements. No action was taken.

Police Chief T. Bennett requested support of council to pursue \$950,000 in funding through the Department of Justice Edward Byrne Memorial Justice Assistance Grant Program to support policing and other efforts. Approximately \$250,000 to \$350,000 would be used to fund the purchase, installation, and maintenance of street cameras for up to ten years throughout the city's downtown. The Chief reports the application is due next week to Senators Manchin and Capito, who would make the request on the city's behalf. Council discussed questions of privacy and of bidding the project out.

Cm. Chenoweth, **MOVED APPROVAL OF PROCEEDING WITH A REQUEST FOR \$950,000 FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM.** In accordance with Resolution 924 and the amended City of Elkins Rules of Council the chair called for a roll call vote. The clerk called roll in random order. The motion carried. Council votes were as follows:

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N. Bross-Fregonara	Yes	J. Guye	Yes	D. Parker	Yes
R. Chenoweth	Yes	C. Higgins	Absent	L. Vest	Absent
M. Cuonzo	No	M. Hinchman	Yes	Mayor J. Marco (in case of tie)	n/a
C. Friddle, III	No	C. Lowther	Yes		

**MAYOR’S COMMENTS** were provided.

Cw. Bross-Fregonara, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:39 p.m.

*Approved by council at the meeting  
of MONTH DAY, YEAR*

\_\_\_\_\_  
Jerry A. Marco, Mayor

*Attest:*

\_\_\_\_\_  
Jessica R. Sutton, City Clerk