

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
June 2, 2022
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, M. D. Cuonzo, J.A. Guye, C.J. Higgins, G.M. Hinchman, C.C. Lowther, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager J. Sanson; City Attorney G. S. Roberts; and Executive Secretary R.A. Wickham (acting as recording secretary).

City Clerk J.R. Sutton was absent.

PUBLIC COMMENT

Robbie Morris, resident of 131 Castle Rock Drive and Executive Director of the Randolph County Development Authority spoke before council regarding the approval by the Municipal Properties Committee to recommend the transfer of ownership of certain parts of Industrial Park Road and Riverbend Park Road to the WV Department of Highways in support of the new RCDA Industrial Park access upon their agreement and execution of necessary documentation. Robbie was under the impression that this would be recommended before council at the meeting on June 2 but will return to answer any questions when it is presented before council.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE MAY 19, 2022 MEETING.** The motion carried.

Cm. Lowther, **MOVED APPROVAL OF THE MINUTES OF THE MAY 25, 2022 SPECIAL CALL MEETING.** The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Minutes of committee, board, and commission meetings

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PRESENTATION

Leah Barbor, the state director of Solar United Neighbors in West Virginia spoke to council about the Tucker, Randolph, and Upshur 2022 solar co-op. Solar United Neighbors, started in 2007, is a 501(c)3 nonprofit that has programming in 12 states and D.C. They organize around solar policy issues in addition to expanding solar access to businesses and homeowners. The solar co-op in Tucker, Randolph, and Upshur counties will focus on assisting homeowners and business owners who want to power their homes and workplaces with solar energy. The co-op is designed to help a larger group get a better deal on solar installation while providing policy assistance along the way. Their goal is to gain 50 members for the co-op in the area and they have asked council to form a partnership with them to help recruit members through word-of-mouth, social media, etc. Leah provided her contact information to council if they would like to learn more. They will also be hosting an information session on June 22nd.

COMMITTEE REPORTS were provided by all committee chairs present.

STAFF REPORTS were provided by all present administrative officers and the chief water operator.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 16 – 27, 2022.

NEW BUSINESS

Cw. Bross-Fregonara presented the final draft study and report on zoning and the corresponding appendices to council to acknowledge and accept.

Cw. Bross-Fregonara, **MOVED, SECONDED BY CW. CUONZO, APPROVAL TO ACKNOWLEDGE AND ACCEPT THE STUDY AND REPORT ON ZONING TO INITIATE COUNCILS PHASE OF THE ADOPTION PROCESS. The motion carried.**

Cw. Bross-Fregonara, **MOVED APPROVAL TO ESTABLISH TUESDAY, JULY 26, 2022, AT 1:00 PM AND THURSDAY, JULY 28, 2022, AT 7:00 PM AS THE DATES AND TIMES FOR THE ZONING ORDINANCE PUBLIC HEARINGS. The motion carried.**

Cm. Hinchman, **MOVED APPROVAL OF \$15,100 IN ARPA FUNDS TO BE ALLOCATED FOR A STUDY TO BE CONDUCTED BY BURGESS & NIPLE TO DETERMINE THE VIABILITY AND COSTS OF THE EXTENSION OF SEWER SERVICES ALONG NORTH RANDOLPH AVENUE TO THE CORRIDOR H INTERCHANGE; \$135,000 IN ARPA FUNDS BE ALLOCATED TO THE WASTEWATER COLLECTION**

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DEPARTMENT FOR THE PURCHASE OF BACKHOE; \$80,000 IN ARPA FUNDS BE ALLOCATED TO THE WASTEWATER PLANT FOR THE PURCHASE OF EQUIPMENT AND INSTALLATION OF A PERMITTED DUMP SITE; \$60,000 IN ARPA FUNDS BE ALLOCATED TO THE FIRE DEPARTMENT FOR THE PURCHASE OF HOSES, NOZZLES, APPLIANCES, PPE AND A THERMAL IMAGER; AND \$543,000 IN ARPA FUNDS BE ALLOCATED TO THE STREET DEPARTMENT FOR THE PURCHASE OF A BUCKET TRUCK, A DRUM ROLLER, AN ALLEY ROLLER, AND A MOTOR GRADER. The motion carried.

Cm. Lowther, **MOVED APPROVAL OF WELCOME TO ELKINS SIGN DESIGN #2 AS PRESENTED TO COUNCIL. The motion carried.**

Cm. Higgins, **MOVED APPROVAL OF CHANGES TO THE COUNCIL MEETINGS OF JUNE 16, JULY 21, AND AUGUST 4, 2022. The motion carried.**

MAYOR’S COMMENTS were provided.

Cw. Bross-Fregonara, **MOVED ADJOURNMENT. The motion carried.**

The meeting adjourned at 8:28 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk