

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING AGENDA

*401 Davis Avenue
Council Chamber, 2nd Floor
September 1, 2022
7:00 p.m.*

- 1. Invocation and Pledge of Allegiance**
- 2. Call to order and roll call**
- 3. Agenda adjustments**
 - a. Under New business**
 - i.** Deleted *Ordinance 304*: An Ordinance of the Common Council of the City of Elkins, West Virginia, Pursuant to W. Va. Code § 8-12-18(a), Authorizing the Transfer of Parcel of Land in Leadsville District, Randolph County, West Virginia to the Randolph County Development Authority (1st of two readings)
 - ii.** Updated Ordinance Numbers 305 to 304, 306 to 305 and 307 to 306
 - iii.** Changed Title of Ordinance 307: *An Ordinance of the Common Council of the City of Elkins, West Virginia, Amending Elkins City Code, Chapter 92, Fire Prevention by Adding §92.037(C), Application for Original Appointment Pursuant to It's Status as a Home Rule City (1st of two readings) To Ordinance 306: An Ordinance of the Common Council of the City of Elkins, West Virginia, Amending Elkins City Code, Chapter 92, Fire Prevention, by Adding §92.037(C), Application for Original Appointment And the Rules and Regulations of the Firemen's Civil Service Commission, Section 4.04 Applications For Original Appointments, Pursuant to Its Status as a Home Rule City.*
 - iv.** Added *Resolution 1561*: Authorizing Transfer of Parcel of Land in Leadsville District, Randolph County, West Virginia to the Randolph County Development Authority
 - v.** Added *Resolution 1562*: Authorizing Conditions of Contract between the City of Elkins and Terri Reed Cutright & Associates, LLC
- 4. Public comment**
- 5. Minutes**
 - a.** Minutes proposed for the regular council meeting of August 18, 2022

6. Correspondence and Notifications

- a. Issued building permits
- b. Kump Education Center report
- c. Approved minutes of committees, boards and commissions

7. Presentation

- a. Randolph County Humane Society – Tina Vial

8. Committee Reports

9. Staff reports

10. Approval of vendor invoice payments

Vendor invoices presented for approval:

- A/P History Check Report for the period August 15 – 26, 2022

(Available for public review in the city clerk’s office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

11. New business

- a. *Ordinance 302*: An Ordinance to Amend and Reenact the Rates, Rules, and Regulations for Furnishing Water Service at Elkins and Vicinity, Randolph County, West Virginia by Increasing the Rates Charged Therefore (1st of two readings)
- b. *Ordinance 303*: An Ordinance of the Common Council of the City of Elkins, West Virginia to Vacate, Abandon and Close a Portion of That Certain Public Right of Way Known as Gorman Avenue between Martin Street and Reed Street Adjacent to the Davis Medical Center (1st of two readings)
- c. *Ordinance 304*: An Ordinance of the Common Council of the City of Elkins, West Virginia to Establish a Municipal Court Administrative Fee by Amending Chapter 37: Municipal Court, by Adding §37.13, Administrative Fee, Pursuant to Its Status as a Home Rule City (1st of two readings)
- d. *Ordinance 305*: An Ordinance of the Common Council of the City of Elkins, West Virginia, To Amend Elkins City Code §37.10, Municipal Court Technology and Maintenance Fee Pursuant to Its Status as a Home Rule City (1st of two readings)
- e. *Ordinance 306*: An Ordinance of the Common Council of the City of Elkins, West Virginia, Amending Elkins City Code, Chapter 92, Fire Prevention by Adding §92.037(C), Application for Original Appointment And the Rules and Regulations of the Fireman’s Civil Service Commission, Section 4.04 Applications for Original Appointments, Pursuant to Its Status as a Home Rule City (1st of two readings)
- f. *Resolution 1560*: Reappointment of Larry Wing to the Elkins-Randolph County Regional Airport Authority

- g. *Resolution 1561: Authorizing Transfer of Parcel of Land in Leadsville District, Randolph County, West Virginia to the Randolph County Development Authority*
- h. *Resolution 1562: Authorizing Conditions of Contract between the City of Elkins and Terri Reed Cutright & Associates, LLC*
- i. *Request for Change in Use of ARPA funds designated to Wastewater Department*

12. Mayor's comments

13. Adjournment

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
August 18, 2022
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Acting Mayor J.R. Sutton; Councilpersons R.C. Chenoweth, M. D. Cuonzo, J.A. Guye, D.C. Parker, L.S. Severino, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; City Attorney G. S. Roberts; and External Affairs Specialist S. Stokes (acting as recording secretary).

Mayor Jerry A. Marco and Councilpersons N.E. Bross-Fregonara, C.J. Higgins, G.M. Hinchman, C.C. Lowther were absent.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE JULY 26, 2022 PUBLIC HEARING.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF THE MINUTES OF THE JULY 28, 2022 PUBLIC HEARING.** The motion carried.

Cw. Guye, **MOVED APPROVAL OF THE MINUTES OF THE JULY 28, 2022 SPECIAL COUNCIL MEETING.** The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Approved minutes of committees, boards and commissions
- Treasurer's report

The following building permits have been issued since the previous regular council meeting.

Proposed Minutes

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
220131	Woodlands Development Group	206 Davis Ave	Asbestos Abatement	50,000.00
220132	Bright, Kathryn	1105 Harrison Ave	Fence	4,200.00
220133	Goodwin, John	1500 Taylor Ave.	Install Siding	2,800.00
220134	Butcher, John & Mary	1606 S Davis Ave	Replace Sidewalk	4,000.00
220135	Pearson, Patricia	317 Graham St	Replace Roofing	15,124.00
220136	Judy, Sherry	105 Mapleview Dr.	Install Siding, Soffit, Fascia and Door	1,200.00
220137	Cooke, Rodney	201 White Oak Ln	Turn Front porch into Sunroom	12,000.00
220139	Gay, Priscilla	116 Second St.	Repair Sidewalk	9,000.00
220140	Pyle, Sallie	105 Gilmore St.	Install Roof Shingles	8,900.00
220142	First Church Of God	300 Main St	Electric Service Upgrade	1,500.00
220143	Williamson, Rose	124 Sunset Dr	Install New Siding	5,000.00
220144	Markley, Robert	117 Central St	Electric Service Upgrade	1,000.00
220145	Lawrence, Kevin	Railroad Ave	Electric Service Upgrade	1,200.00
220146	Martin, Robert	633 Capitol St	Repair Two Porches & Drywall, New Tub & Shower	9,000.00
220147	Collins, Jason	101 Patricia Ave	Repair Decks & Remodel House	30,000.00
220147	Roy, David	110 Evans Dr	Replace Roof Shingles	3,500.00
220149	Woodford Oil Co.	17 Fourteenth St	Train Siding	20,000.00
220150	Meader, John	204 Southview Dr	Windows	7,000.00
220151	Metheny, Jerry	100 Third St	Add A/C	4,000.00
220152	Hostetler, Joan	163 Delaware Ave	Renovation and HVAC	7,000.00
220153	Ratnaker, Michelle	208 Ferndale Dr	Windows	8,865.00
220154	Roach, Tracy	40 Cherry St	Installing Walls to Divide Rooms	7,500.00
220155	Threatt, Kristen	609 W Main St	Build Deck	3,000.00

Proposed Minutes

220156	Davis, James	102 South Gate Rd	Remodel Bathroom	1,500.00
220157	Kendall, Gary	1004 S Davis Ave	Repair Roof	3,000.00
220158	Roy, Darlene	1716 Lavalette Ave	Replace Shower	9,356.00
220159	Judy, Anthony	116 Mountain View Dr	Replace Shower	8,940.00
220160	Jordan, Sandra	36 Northview Dr	New Modular Home	125,000.00
220161	Davis Trust Co.	227 Davis Ave	Replace Drive Thru Drawer	8,100.00
220162	Minjae, Chin	124 Riverview Dr.	Window & Door	19,000.00
220163	Knutti, Emil	132 Guy St	Replace Roof Shingles	14,880.00
220164	Murphy, Patricia	55 Barron Ave	Repair Porch	8,000.00
220165	Howell, Susan	1608 Lavalette Ave	Replace Tub & Shower	3,500.00
220166	FUMC	315 Kerens Ave.	HVAC	8,000.00
220167	Bailey, Jason	1080 Harrison Ave.	Upgrade Electric Service	3,000.00
220168	Hunt, Andrew	211 Bridgewater Dr	Water Management	15,942.00
220169	Elkins Builders Supply	Industrial Park Road	Replace Outside A/C Unit	3,500.00
220170	Alvarado, Brenda	125 Bernard Ave	Replace Gas Line	200.00
220171	Crosston, Donald	211 Central St	Build Bathroom	6,000.00
220172	Cross Roads Cottage	721 Yokum St	Install Metal Roof	3,475.00
220173	Jones, Andrew	300 Scott St	Install Gutter and D-Spouts & Repair Fascia	3,000.00
220174	West, Sidney	102 Third St	Remodel	10,500.00
220175	Pyles, Victor III	933 S Kerens Ave	Install Metal Roof	14,500.00
220176	Rovira, Rebekah	305 Marro Dr	Electric Service, Kitchen Cabinets & Bath	5,000.00
220177	Jones, Dorothy	117 Barron Ave	Water Management	8,866.00
220178	Vanscoy, Pamela	6 Monticello St	Stand-by Generator	8,570.00

Proposed Minutes

COMMITTEE REPORTS were provided by all committee chairs present.

STAFF REPORTS were provided by all present administrative officers.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED. The motion carried.**

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period July 25 – August 12, 2022

UNFINISHED BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF RESOLUTION 1541: APPOINTMENT OF BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER AS CITY ZONING OFFICER. The motion carried.**

NEW BUSINESS

Cw. Cuonzo, **MOVED APPROVAL OF ORDINANCE 301: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA REPEALING THE CURRENT CHAPTER 152: ZONING, ELKINS CITY CODE AND OTHER CONFLICTING SECTIONS OF THE CITY CODE AND ENACTING A NEW ZONING ORDINANCE TO BE DESIGNATED AS CHAPTER 152: ZONING, ELKINS CITY CODE (2ND AND FINAL READING). Cm. Chenoweth, **MOVED APPROVAL OF AN AMENDMENT TO SECTION 21-153(G)(4) REPLACING THE REFERENCE TO SECTION 4 WITH SECTION 21-151; TO SECTION 21-153(G)(5) REPLACING THE REFERENCE TO SECTION 11 WITH SECTION 21-157; AND TO SECTION 21-153(G)(6) REPLACING THE REFERENCE TO SECTION 4 WITH SECTION 21-151. The motion to amend carried. The primary motion to approve with carried.****

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1558: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING COMPENSATION LEVEL FOR J. JOHNSON. The motion carried.**

Cw. Vest, **MOVED APPROVAL OF RESOLUTION 1559: APPROVING “FULL-TIME REGULAR EMPLOYEE” STATUS AND CONFIRMING COMPENSATION LEVEL FOR C LLOYD. The motion carried.**

Cm. Chenoweth, **MOVED APPROVAL OF APPROPRIATING \$400,000 FROM CITY FUNDS TO THE RCDA EVENT CENTER PROJECT, WITH \$200,000 IN FY23 AND FY24 TO BE PAID FROM THE FINANCIAL STABILIZATION ACCOUNT. The motion carried.**

Cm. Chenoweth, **MOVED APPROVAL OF REQUEST BY BEANDER’S FOR ABCA SPECIAL LICENSURE ENDORSEMENT. The motion carried.**

Proposed Minutes

Cw. Guye, **MOVED APPROVAL OF REQUEST BY VINTAGE RESTAURANT AND WINE BAR FOR ABCA SPECIAL LICENSURE ENDORSEMENT. The motion carried.**

MAYOR'S COMMENTS were provided by the acting mayor.

Cw. Cuonzo, **MOVED ADJOURNMENT. The motion carried.**

The meeting adjourned at 7:55 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

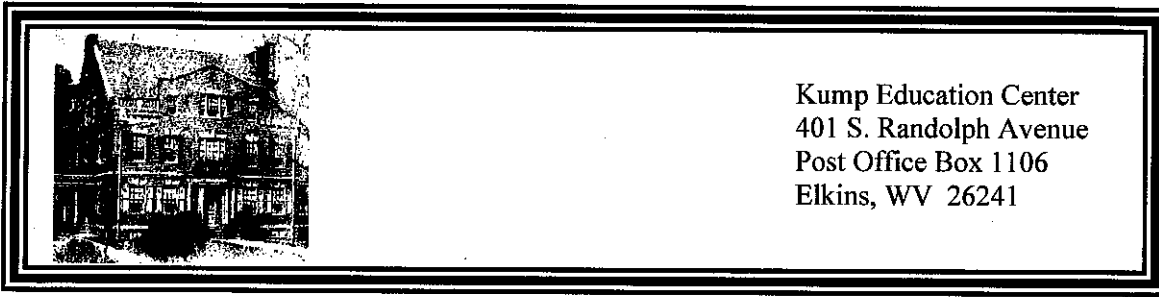
Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

Permits Issued

PERMIT	APPLICANT	LOCATION	DESCRIPTION	Value
220179	Cotgreave, Scott	29 Cherry St	Replace Concrete Steps	2,000.00
220180	AF & AM Lodge	26 Randolph Ave	Replace Roof	30,000.00
220181	Yardley, Ethan	82 Ward Ave	Build Decks	5,000.00
220182	BFS	527 Randolph Ave	Sign	20,000.00
220183	Valentine, T R	259 Terrace Ave	Install Solar System	34,884.00
220184	Ware, Stewart & Sandra	4 Baxter St	Build 11 X 12 Deck	1,080.00
220186	Ferguson, Susan	231-1 Bruce St	Replace Roof	6,000.00
220187	First United Methodist Church	315 Kerens Ave.	Replace Handicap Ramp, Steps & Walk	33,000.00
220188	Griggs, Chad & Jennifer	10 Kerens Hill	Add to Existing Patio	3,500.00
220189	Griggs, Chad	5 Key St	Replace Water Heater	600.00
220191	Hott, Evan & Madeline	64 Thirteenth St.	De-Watering Basement	13,498.00
220192	Gillispie, Sid	312 Buffalo St	Roof Replacement	12,989.00
220193	Sanders, Gregory & Karin	930 S Henry	Roof Replacement	12,263.00
220194	Aughtry, Marie	24 Fayette St	Roof Replacement	13,989.00
220195	Guthrie, Nayoka	1219 S Henry Ave.	Roof Replacement	15,030.00
220196	Rhudy, Edward	104 Oak St	Roof Replacement	18,315.00
220197	Randolph Co Development Authority	201 Wilmoth Ave	Roof Replacement	10,979.00
220198	Carroll, Andrew	128 Buffalo St	Roof Replacement	13,168.00
220199	Gillispie, Sid	232 1/2 Elm St	Roof Replacement	5,740.00
220200	Bonner, Gene & Madonna	100 Vernon Ave.	Roof Replacement	11,622.00
220201	Holand Investment Group, LLC	1106 Cole Ave	Electric Upgrade	1,000.00
220202	Go Mart #90	699 Railroad Ave.	Repair Outside Yard Hydrant	2,000.00
220203	Woodlands Development Group	114 - 116 Henry Ave	Build New 2800 Sq Ft Duplex	456,400.00



Kump Education Center
 401 S. Randolph Avenue
 Post Office Box 1106
 Elkins, WV 26241

Schedule for Reporting to Elkins Municipal Properties Committee:

Reporting Period	Report Due by Dates Listed Below:
October 1 –December 31, 2021	January 30, 2022
January 1 –March 31, 2022	April 30, 2022
April 1 –June 30, 2022	July 30, 2022
July 1 –September 30, 2022	October 30, 2022

Second Quarter 2022 Report for Kump Education Center
 Due July 30, 2022

Status of Work on Kump House

House Improvements: (see grant funding chart)

- The City of Elkins granted funding for a new outdoor classroom pavilion built by Ed Devine and Philip Lee outside the basement level learning lab.
- Ed Devine replaced an unsafe floor in the Kump barn milking area paid for by the Trust. The barn is now used by the City Tree Board to house gardening tools for the City Tree Nursery located in the historic Kump garden area.
- Contractor Marvin Hersey plans to begin adding handrails on the side porch and three stairwells to meet ADA requirements for accessibility and child safety.

A Request & Thank You to the City of Elkins:

Once again we request that Mayor Jerry Marco schedule a meeting at Kump Center with Mr. James Rossi from WV Division of Highways to discuss better access to the historic Kump property owned by the City of Elkins, and to seek protection from possible flooding.

A big thank you to the City of Elkins for providing the new classroom pavilion at Kump Education Center to be used as an outdoor classroom and as a place of refuge from rain or hot sunshine. It was used by students and teachers from the public schools this summer.

**Efforts to Obtain Funding
Grant Funding Received for Kump Education Center in 2022**

Titles & Grantors	Improvement Projects	Reasons for Need	Amounts of Money
Outdoor Classroom Pavilion From City of Elkins	The City paid for a 12 X 16 pavilion as an outdoor learning space between the City Tree Nursery (old garden) and the south lawn. Students in the Randolph County SOLE program, YMCA Summer Science, and many others enjoy this outdoor learning space. It will provide dry picnic tables for tourists, local families, and covered space for bands and performers entertaining during outdoor events on the south lawn.	Outdoor areas are safer for students and other visitors during times of Covid spread. We expect another surge of Covid in the fall. After the Pandemic, this pavilion will continue to provide shade and protection from the rain.	The City provided \$7,000. Kump Education Center paid \$3,000
Handrails for Portico, Deck & Stairwell From Randolph County Commission	We plan to add steel hand rails up the steps at the formal front entrance and in the two stairwells under the side portico as well as around the side porch deck which stands 3 to 7 feet off the ground. This will make young and old visitors much safer when they go up the steps and / or stand on the porch deck. It will also help stop wheelchairs from rolling off the side porch when we add a wheelchair lift beside the porch to give ADA access to our historic spaces.	Without hand rails elderly and disabled individuals cannot easily access our most historic space where Eleanor Roosevelt visited in the 1930s. School children will also be much safer while they wait for parents to pick them up.	Randolph County Com. has given \$3,750. Kump House Trust will Add \$4,000 Total cost is \$7,500 *Marvin Hershey will add handrails soon.
Interpretive Signage for Interior of the Kump House & Exterior Traffic Sign From West Virginia Humanities Council Mini-Grant	We have historical interpretive materials for the interior of the Kump House and parking signage to make the house more accessible for public tours. The grant included six pull-up banner displays and dress manikins for coat closet exhibits of two Kump Family Wedding dresses with several other mementos from the 1907 wedding of Edna Scott to H.G. Kump and the 1936 wedding of Peggy Kump to Don Roberts in the West Virginia Governor's Mansion in Charleston. Pull-up banners describe other aspects of the home and Gov. Kump's life in public service.	These funds assisted with new interpretive signage to enhance the experiences of visitors by adding information in the areas where Eleanor Roosevelt visited in the 1930s, and by exhibiting historic wedding dresses for the "Something Old, Some New Open House" and during house tours throughout the summer season.	WV Humanities Council granted \$1,500. Kump Education Center made an In-Kind Match painting exhibit areas & creating "Pull-up Banner" text. Mrs. Roosevelt's interpreter was present at our Garden Party.

**GRANT FUNDING APPLIED FOR BUT NOT RECEIVED
BY KUMP EDUCATION CENTER IN 2022**

Roof Repair & Gutters for the Kump House East Elevation Preservation Alliance of West Virginia	The roof leaks over the back second floor porch and large meeting room. Water does not drain properly from the roof and ice builds up in the downspouts. Damage to plaster and woodwork continues inside. We plan to patch and resurface the metal roof and create more effective drainage from sagging gutters to a newly added drainage system.	The roof leaks prevent our use of a large room and ice hanging from gutters creates unsafe winter conditions. This project needs to be done, and we will continue to seek funding to complete it next summer.	Requested \$8,500 85/15 Match Ratio Kump Education Center \$1,500 Match.
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Educational Community Projects:

1. The Elkins Tree Board, Friends of Trees, and Master Gardeners continue to work in the City Tree Nursery and Kump Orchard. They help us decide on landscape changes for the lawns, orchard, upper pasture, and wetland. In future they may work with us on labels for a future City Arboretum.
2. Beekeepers have beehives in the wetland along Seneca Rd. near our eastern corner.
3. With support from Citizens Bank of West Virginia, KEC offered students in the Randolph County Summer Opportunities for Learning and Engagement [SOLE] program a “New Deal Banking Holiday” historic tour and interactive banking experience at Kump Education Center.
4. YMCA Day Campers also enjoyed the “New Deal Banking Holiday” experience.
5. Teachers from Randolph County Schools participate in a Dyscalculia Workshop led by Dr. Nora Wall to improve math teaching and learning.
6. *KEC rented bedrooms to 2022 Augusta Heritage Center students and meeting rooms are also available for small group meetings and for tours by appointment.*
7. KEC hosted “Something Old, Something New” Open House Celebrating 20th Century Wedding Traditions June 25-26.
8. The main floor of the historic Kump house including the wedding dress exhibit was open for tours twice a week for the 2022 Summer Season.

Report respectfully submitted by Kump Education Center Board of Directors:

K. J. Shaffer, KEC President

Priscilla Gay, KEC Treasurer

Joseph Arbogast, Assistant School Superintendent

Andrew Carroll, EHS English Teacher & Debate Coach

Judy Guye, City of Elkins Councilwoman

Crystal Krouse, D&E Sustainability Chair

Bob Wilmoth, KEC Planning Chair

Prepared by Heather R. Biola, Volunteer Executive Director

**MUNICIPAL PROPERTIES COMMITTEE
REGULAR MEETING
MINUTES**

*401 Davis Avenue
City Hall, Council Chambers
May 24, 2022
9:00 a.m.*

Present were Committee Members: M. Cuonzo, chair, and J. Guye

Also present were: Mayor J. Marco, Operations Manager J. Sanson, City Clerk J. Sutton, Police Cpt. R. Belt, Fire Chief S. Himes, Treasurer T. Judy, and City Attorney G. Roberts.

MINUTES

Cw. Guye, **MOVED APPROVAL OF THE MINUTES OF THE APRIL 20, 2022, MEETING.** The motion carried.

REPORTS

Dr. Heather Biola submitted a quarterly update and summarized for the committee the activities of the Kump Education Center for the period of January 1 – March 31, 2022.

Elkins Main Street representatives were unable to attend.

Operations manager J. Sanson reported that the discussion of traffic controls at the intersections of 3rd St and Davis Ave. and 4th St. and Davis Ave have been referred to the Public Safety Committee. The generator bids were opened, and Master Service was awarded the contract in the amount of approximately \$167,000. The quote for masonry work on city hall was received and is significantly higher at \$300,000 than the previous quote obtained several years ago. Bryson VanNostrand will reach out to the company for more details. The schematics for the fire alarm system at city hall are expected by the end of this month. Mr. Sanson, City Clerk J. Sutton and RCDA Director R. Morris reviewed the submissions for the Davis Ave. bridge design and have selected five firms to interview. The streetscape design RFQ is currently being advertised with a deadline of June 14, 2022. Mr. Sanson advised that he is still considering options for the sanitation garage, including staying in their current location, new construction for sanitation only, or new construction of a multi-department building. The GIS position is posted; however, applications are slow to arrive. Mr. Sanson will work with City Clerk J. Sutton to evaluate the position's grade assignment. The DOF grant information will be provided to the Elkins Tree Board asap so they can request final payment.

NEW BUSINESS

By unanimous consent, items on the agenda were taken up out of the listed order.

Cw. Guye, MOVED APPROVAL OF A RECOMMENDATION TO COUNCIL TO TRANSFER OWNERSHIP OF CERTAIN PARTS OF INDUSTRIAL PARK ROAD AND RIVERBEND PARK ROAD TO THE WV DEPARTMENT OF HIGHWAYS IN SUPPORT OF THE NEW RCDA INDUSTRIAL PARK ACCESS UPON THEIR AGREEMENT AND EXECUTION OF NECESSARY DOCUMENTATION. The motion carried.

Cw. Cuonzo, MOVED APPROVAL OF A RECOMMENDATION TO COUNCIL TO PERMIT THE USE, BY EASEMENT OR OTHER EXECUTED AUTHORITY, OF A SECTION OF THE SENECA MALL PARKING LOT FOR PLACEMENT OF A GENERATOR FOR THE TYGART HOTEL. The motion carried.

City Clerk J. Sutton advised that the Fraternal Order of Police requested a revised lease based on a change in leadership. Upon review, the twenty-five-year lease, executed in 1999, is due for renewal in 2024. The committee requested that City Attorney G. Roberts draft a new lease in cooperation with the FOP and bring it to this committee for consideration.

City Clerk J. Sutton presented information about hearing assist equipment that can help councilors or members of the public to better hear the council meetings while in chambers. The system costs \$2,550 through Electronic Specialties. The committee is in favor of the purchase and asked the Clerk to proceed.

The committee was presented with a map containing the five current locations of ‘welcome to Elkins’ signs situated along the gateway roads into the city. The committee is in favor of replacing all five of these signs with a new and consistent design. However, the committee was not in agreement on a design and so asked that they be presented to council for consideration.

Cw. Cuonzo, MOVED APPROVAL OF ENTERING INTO EXECUTIVE SESSION TO CONSIDER THE LEASE OF CITY-OWNED PROPERTY. The motion carried. The committee entered executive session at 10:16 a.m. and returned at 10:50 a.m. The chair announced that no action was taken.

Cw. Cuonzo, MOVED APPROVAL FOR THE CITY ATTORNEY TO DRAFT LEASE AGREEMENTS WITH ALL THE CURRENT TENANTS OF THE DARDEN HOUSE FOR PRESENTATION TO COUNCIL. The motion carried.

ANNOUNCEMENTS

The committee would like to discuss the sanitation garage at their next regular meeting.

Cw. Guye, MOVED ADJOURNMENT. The motion carried.

The meeting adjourned at 10:50 a.m.

The foregoing minutes were approved at the meeting of Aug 17, 2022

Marilyn Cuonzo
Name & Title

M. Guye
Signature

VENDOR SET: 01 Elkins
 BANK: ARPA Amercia Rescue Plan Act
 DATE RANGE: 8/15/2022 THRU 8/26/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02047	Cybertech Automation USA Inc							
I-12054	SCADA upgrade	R	8/16/2022	40,773.77		000065		40,773.77

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	40,773.77	0.00	40,773.77
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00		
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ARPA TOTALS:	1	40,773.77	0.00	40,773.77
BANK: ARPA TOTALS:	1	40,773.77	0.00	40,773.77

VENDOR SET: 01 - Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 8/15/2022 THRU 8/26/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00741	Great-West Trust Company LLC							
I-VF 202208231342	Voya	D	8/23/2022	355.00		003921		
I-VF2202208231342	Voya AT	D	8/23/2022	50.00		003921		405.00
00032	Absolute Assurance Drug Test L							
I-52120A	Pre-Emp/Random	R	8/16/2022	234.00		012074		234.00
00041	Baker Truck Equipment Co							
I-89935	200 hr service kit	R	8/16/2022	257.49		012075		257.49
00047	Truist Governmental Finance							
I-00004 082722	9948000234-04 082722	R	8/16/2022	2,256.75		012076		
I-00005 082422	9948000234-05 082422	R	8/16/2022	2,596.05		012076		
I-00006 082722	9948000234-06 082722	R	8/16/2022	2,643.26		012076		7,496.06
00075	Encova Insurance							
I-36358272	WCN6007129 070522-080122	R	8/16/2022	5,981.00		012077		5,981.00
00143	COE General Fund 2							
I-08/2022 INDIRECTS	August 2022 Indirects	R	8/16/2022	24,270.24		012078		24,270.24
00334	Core & Main LP							
I-R249332	Meter lks/valve bx grip/hndcln	R	8/16/2022	186.80		012079		186.80
00396	Kay Casto & Chaney PLLC							
I-138663- 060822MGC	060822 Call-RE:Mtnr Gas Co	R	8/16/2022	385.00		012080		385.00
00465	Steve's Electrical Service LLC							
I-202109	maint @ WaterPlant 0613-062322	R	8/16/2022	1,500.00		012081		
I-202110	Maint 062322-070522/parts	R	8/16/2022	1,575.00		012081		
I-202112	labor/maint 070422-070822	R	8/16/2022	1,550.00		012081		4,625.00
00468	Miss Utility of West Virginia,							
I-WV22-3051	Message Fees July 2022	R	8/16/2022	116.55		012082		116.55
00471	Mon Power							
I-CityPk 081122	Consumption 071222-080922	R	8/16/2022	7.69		012083		
I-ParkSt 081122	Park Street 072822-080922	R	8/16/2022	2.41		012083		10.10
00479	Amtower Auto Supply, Inc.							
I-171532-1426-1730	vehicle repairs materials	R	8/16/2022	648.09		012084		
I-172278	oil/filters	R	8/16/2022	79.88		012084		727.97

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00514	Office Products							
I-011917-diff	Difference on ticket 11917	R	8/16/2022	30.00		012085		30.00
00551	Preiser Scientific, Inc.							
I-543777-1 -2	Lab Supplies	R	8/16/2022	412.00		012086		412.00
00581	Red Bud Supply, Inc.							
I-179038	Signs/Cones	R	8/16/2022	564.05		012087		564.05
00628	Seneca Designs							
I-44084	14 Shirts/Printing	R	8/16/2022	199.50		012088		199.50
00701	Toshiba Financial Services							
I-479119604	E4515AC contract 0727-082722	R	8/16/2022	326.82		012089		326.82
00711	Tygart Valley Transfer, Inc.							
C-005671	correct -entered 2x	R	8/16/2022	748.91CR		012090		
I-00004918	Commercial	R	8/16/2022	278.88		012090		
I-00004919	Residential	R	8/16/2022	52.13		012090		
I-00004922	Residential	R	8/16/2022	157.25		012090		
I-00004926	Commercial	R	8/16/2022	142.48		012090		
I-00004942	Commercial	R	8/16/2022	254.56		012090		
I-00004943	Residential	R	8/16/2022	630.75		012090		
I-00004949	Commercial	R	8/16/2022	305.82		012090		
I-00004956	Commercial	R	8/16/2022	610.77		012090		
I-00004957	Residential	R	8/16/2022	481.32		012090		
I-00004977	Commercial	R	8/16/2022	136.40		012090		
I-00004988	Commercial	R	8/16/2022	383.14		012090		
I-00005001	Residential	R	8/16/2022	954.81		012090		
I-00005008	Residential	R	8/16/2022	524.76		012090		
I-00005013	Commercial	R	8/16/2022	1,012.15		012090		
I-00005018	Residential	R	8/16/2022	835.79		012090		
I-00005046	Commercial	R	8/16/2022	283.23		012090		
I-00005052	Residential	R	8/16/2022	105.99		012090		
I-00005067	Residential	R	8/16/2022	760.20		012090		
I-00005069	Commercial	R	8/16/2022	289.31		012090		
I-00005075	Residential	R	8/16/2022	609.90		012090		
I-00005082	Commercial	R	8/16/2022	721.10		012090		
I-00005102	Commercial	R	8/16/2022	262.38		012090		
I-00005120	Commercial	R	8/16/2022	142.48		012090		
I-00005126	Residential	R	8/16/2022	577.75		012090		
I-00005130	Commercial	R	8/16/2022	450.91		012090		
I-00005132	Residential	R	8/16/2022	482.18		012090		
I-00005152	Commercial	R	8/16/2022	425.71		012090		
I-00005163	Commercial	R	8/16/2022	166.81		012090		
I-00005171	Commercial	R	8/16/2022	79.06		012090		
I-00005179	Residential	R	8/16/2022	588.18		012090		
I-00005191	Commercial	R	8/16/2022	263.25		012090		

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I-00005200	Commercial	R	8/16/2022	337.09		012090		
I-00005207	Commercial	R	8/16/2022	60.82		012090		
I-00005216	Residential	R	8/16/2022	681.14		012090		
I-00005220	Commercial	R	8/16/2022	132.93		012090		
I-00005221	Commercial	R	8/16/2022	816.67		012090		
I-00005224	Residential	R	8/16/2022	932.22		012090		
I-00005243	Commercial	R	8/16/2022	204.17		012090		
I-00005247	Commercial	R	8/16/2022	151.17		012090		
I-00005254	Residential	R	8/16/2022	609.03		012090		
I-00005256	Commercial	R	8/16/2022	199.82		012090		
I-00005265	Commercial	R	8/16/2022	426.58		012090		
I-00005266	Commercial	R	8/16/2022	459.60		012090		
I-00005285	Commercial	R	8/16/2022	125.98		012090		
I-00005290	Commercial	R	8/16/2022	136.40		012090		
I-00005293	Commercial	R	8/16/2022	447.43		012090		
I-00005295	Residential	R	8/16/2022	612.50		012090		
I-00005303	Residential	R	8/16/2022	513.46		012090		
I-00005305	Commercial	R	8/16/2022	625.54		012090		
I-00005324	Commercial	R	8/16/2022	265.85		012090		
I-00005333	Commercial	R	8/16/2022	326.67		012090		
I-00005344	Residential	R	8/16/2022	523.89		012090		
I-00005346	Residential	R	8/16/2022	568.20		012090		
I-00005347	Commercial	R	8/16/2022	509.99		012090		
I-00005379	Commercial	R	8/16/2022	175.50		012090		
I-00005385	Comm	R	8/16/2022	145.09		012090		
I-00005387	Residential	R	8/16/2022	558.64		012090		
I-00005398	Commercial	R	8/16/2022	678.53		012090		
I-00005391	Residential	R	8/16/2022	574.28		012090		
I-00005614	Comm	R	8/16/2022	195.48		012090		
I-00005646	Comm	R	8/16/2022	76.45		012090		
I-00005668	Comm	R	8/16/2022	120.76		012090		
I-00005671	Res	R	8/16/2022	748.91		012090		
I-00005673	Comm	R	8/16/2022	707.20		012090		
I-00005674	Res	R	8/16/2022	843.60		012090		
I-00005693	Comm	R	8/16/2022	258.03		012090		
I-00005696	Comm	R	8/16/2022	448.30		012090		
I-00005704	Res	R	8/16/2022	94.70		012090		
I-00005706	Comm	R	8/16/2022	267.59		012090		
I-00005712	Res	R	8/16/2022	497.82		012090		
I-00005714	Comm	R	8/16/2022	86.88		012090		
I-00005717	Res	R	8/16/2022	448.30		012090		
I-00005718	Comm	R	8/16/2022	517.80		012090		
I-00005734	Comm	R	8/16/2022	112.08		012090		
I-00005746	Res	R	8/16/2022	581.23		012090		
I-00005748	Comm	R	8/16/2022	602.95		012090		
I-00005750	Res	R	8/16/2022	460.46		012090		
I-00005762	Comm	R	8/16/2022	231.97		012090		
I-00005771	Comm	R	8/16/2022	364.03		012090		

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I-00005785	Res	R	8/16/2022	530.84		012090		
I-00005787	Res	R	8/16/2022	456.12		012090		
I-00005789	Comm	R	8/16/2022	596.87		012090		
I-00005810	Comm	R	8/16/2022	125.98		012090		
I-00005817	Comm	R	8/16/2022	168.55		012090		
I-00005829	Res	R	8/16/2022	615.98		012090		
I-00005830	Comm	R	8/16/2022	125.98		012090		
I-00005834	Comm	R	8/16/2022	959.16		012090		
I-00005835	Res	R	8/16/2022	612.50		012090		
I-0005671	Res	R	8/16/2022	748.91		012090		
I-112343	Residential	R	8/16/2022	629.88		012090		
I-112344	Residential	R	8/16/2022	598.60		012090		
I-5415	commercial	R	8/16/2022	106.86		012090		
I-5420	commercial	R	8/16/2022	105.99		012090		
I-5428	commercial	R	8/16/2022	278.02		012090		
I-5434	residential	R	8/16/2022	783.66		012090		
I-5437	residential	R	8/16/2022	840.13		012090		
I-5440	commercial	R	8/16/2022	879.23		012090		
I-5455	commercial	R	8/16/2022	264.98		012090		
I-5471	residential	R	8/16/2022	509.99		012090		
I-5476	residential	R	8/16/2022	476.97		012090		
I-5477	commercial	R	8/16/2022	512.59		012090		
I-5497	commercial	R	8/16/2022	121.63		012090		
I-5504	commercial	R	8/16/2022	141.61		012090		
I-5507	commercial	R	8/16/2022	167.68		012090		
I-5521	residential	R	8/16/2022	660.29		012090		
I-5526	residential	R	8/16/2022	763.68		012090		
I-5528	commercial	R	8/16/2022	285.84		012090		
I-5547	commercial	R	8/16/2022	208.51		012090		
I-5550	commercial	R	8/16/2022	705.47		012090		
I-5559	commercial	R	8/16/2022	241.53		012090		
I-5567	residential	R	8/16/2022	46.05		012090		
I-5572	residential	R	8/16/2022	527.36		012090		
I-5575	residential	R	8/16/2022	433.53		012090		
I-5578	commercial	R	8/16/2022	569.06		012090		
I-5589	commercial	R	8/16/2022	266.72		012090		
I-5593	commercial	R	8/16/2022	123.37		012090		
I-5611	residential	R	8/16/2022	640.31		012090		
I-5615	commercial	R	8/16/2022	610.77		012090		
I-5616	residential	R	8/16/2022	526.49		012090		49,651.96
00712	Tyler Technologies, Inc.							
I-025-389387	071822 KWeaver Incode 9	R	8/16/2022	520.00		012091		520.00

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00808	WV Municipal League							
I-072622	J Sutton Annual Conf Registration	R	8/16/2022	300.00		012092		300.00
00900	National Road Utility Supply,							
I-333693	Meter parts	R	8/16/2022	1,420.87		012093		1,420.87
00970	TLC Stump Grinding & Tree							
I-2314	Tree Removal/Cleanup	R	8/16/2022	800.00		012094		800.00
01203	Jessica Sutton							
I-Reimb WVML	Reimburse expenses	R	8/16/2022	172.00		012095		172.00
01390	Phoenix Solutions, LLC							
I-4154	Chemicals	R	8/16/2022	9,055.50		012096		
I-4178-4153	Chemicals	R	8/16/2022	7,624.37		012096		
I-4223	Chemicals	R	8/16/2022	3,105.00		012096		19,784.87
01449	Dodson Pest Control							
I-23173102074222	Darden House pest control	R	8/16/2022	60.00		012097		60.00
01594	Pace Analytical Services LLC							
I-73-102306 071822	lab analysis	R	8/16/2022	2,304.07		012098		2,304.07
01681	DataMax Corporation							
I-07312022	Collections for July 2022	R	8/16/2022	1,080.43		012099		1,080.43
01697	C-Com LLC							
I-654142	Maint/Repair 052322-052722	R	8/16/2022	2,325.00		012100		
I-654144	Maint 060622-061022	R	8/16/2022	862.50		012100		
I-654145	Maint 061322-061722	R	8/16/2022	1,012.50		012100		
I-654146	Maint @ WaterPlant 0620-062422	R	8/16/2022	1,800.00		012100		6,000.00
02157	Jerry A Marco							
I-Reimb WVML	mileage reimb WVML Conf	R	8/16/2022	113.13		012101		113.13
02322	Badger Meter							
I-80104207	Beacon MBL Hosting July 2022	R	8/16/2022	210.25		012102		210.25
02338	Donna Wooten							
I-Pavillion cancellld	Refund-Pavilion Cancelled	R	8/16/2022	100.00		012103		100.00
02339	MATTER LLC							
I-060622	Tuition RBelt/CBoatwright	R	8/16/2022	200.00		012104		200.00

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1	DOERR, LANNY							
I-000202208161334	US REFUND	R	8/17/2022	26.54		012105		26.54
1	COFFMAN, STACY M							
I-000202208161335	US REFUND	R	8/17/2022	91.63		012106		91.63
1	DAVIS, JAMES							
I-000202208161336	US REFUND	R	8/17/2022	21.27		012107		21.27
1	CGP DEVELOPMENT INC							
I-000202208161337	US REFUND	R	8/17/2022	80.55		012108		80.55
1	CGP DEVELOPMENT CO I							
I-000202208161338	US REFUND	R	8/17/2022	96.11		012109		96.11
1	CUNNINGHAM, HAROLD							
I-000202208161339	US REFUND	R	8/17/2022	9.53		012110		9.53
1	RICH MOUNTAIN PROPER							
I-000202208161340	US REFUND	R	8/17/2022	40.82		012111		40.82
01753	Fifth Third Bank							
C-ANDERSON	CR-return parts Anderson Equip	R	8/17/2022	280.58CR		012112		
I-MCard Payment 0722	MasterCard Stmt Pmt 07/31/22	R	8/17/2022	88,583.85		012112		88,303.27
1	CRAWFORD, SHELIA K							
I-000202208171341	US REFUND	R	8/17/2022	108.45		012113		108.45
00383	Jefferds Corporation							
I-PS0202853	Bobcat UW56	R	8/17/2022	54,982.00		012114		54,982.00
01753	Fifth Third Bank							
I-MCard Fleet 073122	MCard Fleet Pmt 073122	R	8/22/2022	22,387.03		012115		22,387.03
00992	McNeil & Company							
I-48092130	Renew Comm Pk 08/22-08/23	R	8/23/2022	2,729.75		012116		
I-48097130	Renew 08/22-08/23 Inland Marin	R	8/23/2022	1,098.75		012116		
I-48102130	Renewal 08/22-08/23 Umbrella	R	8/23/2022	447.12		012116		4,275.62
01824	Xerox Financial Services							
I-Buyout 081622	Buy-out 020-0067916-001	R	8/23/2022	7,674.19		012117		7,674.19
01935	TRAF-O-TERIA							
I-17832	Parking Tickets	R	8/23/2022	348.58		012118		348.58

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00023	Appalachian Forest Heritage Ar							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,500.00		012119		1,500.00
00182	Country Roads Transit							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	3,500.00		012120		3,500.00
00239	Elkins Historic Landmark Commi							
I-1Q Cont FY22-23	1Q Cont FY22-23	R	8/23/2022	1,000.00		012121		1,000.00
00241	Elkins Main Street							
I-1Q Cont 22-23	1Q Contribution FY22-23	R	8/23/2022	5,000.00		012122		5,000.00
00243	Elkins Randolph County Chamber							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,500.00		012123		1,500.00
00250	Elkins-Randolph County Regiona							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	4,750.00		012124		4,750.00
00251	Elkins-Randolph County Public							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	5,625.00		012125		5,625.00
00407	Kump House Trust Endowment							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,500.00		012126		1,500.00
00570	Randolph County Commission							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,750.00		012127		1,750.00
00573	Randolph County Development A							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	3,375.00		012128		3,375.00
00578	Randolph Elkins Health Departm							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,000.00		012129		1,000.00
00579	Randolph-Tucker Children's Adv							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	750.00		012130		750.00
01623	Randolph County Community Arts							
I-1Q Cont FY22-23	1Q Contribution FY22-23	R	8/23/2022	1,250.00		012131		1,250.00
02275	Douglas Shoulders							
I-EXP Reimb WVRWA	WVRWA Conf Travel Reimb	R	8/23/2022	63.75		012132		63.75
02282	Donald Singleton							
I-EXP Reimb 081222	Class 1 Water Cert Exam Travel	R	8/23/2022	93.75		012133		
I-EXP Reimb Snowshoe	Reimb Travel WVRWA	R	8/23/2022	63.75		012133		157.50

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00116	Child Support Enforcement							
I-CDS202208231342	Child Support	R	8/23/2022	528.00		012134		528.00
00121	Citizens Bank of WVFP							
I-FP 202208231342	Fire Pension	R	8/23/2022	466.22		012135		466.22
00122	Citizens Bank of WVFP							
I-PP 202208231342	Police Pension	R	8/23/2022	143.44		012136		
I-PPN202208231342	Police Pension-2010 Forward	R	8/23/2022	378.82		012136		522.26
00147	COE Misc							
I-MIS202208231342	Misc Reimbursements	R	8/23/2022	266.56		012137		266.56
00150	COE Payroll							
I-T1 202208231342	Federal Withholding	R	8/23/2022	12,194.20		012138		12,194.20
00151	COE Payroll							
I-T3 202208231342	FICA	R	8/23/2022	14,081.72		012139		
I-T4 202208231342	Medicare	R	8/23/2022	4,542.94		012139		18,624.66
00152	COE Payroll							
I-T2 202208231342	State Withholding	R	8/23/2022	6,227.00		012140		6,227.00
00203	Davis Trust Company							
I-CC 202208231342	Employee Christmas Club	R	8/23/2022	1,680.00		012141		1,680.00
00747	Washington National Insurance							
I-WN 202208231342	Washington National Insurance	R	8/23/2022	781.08		012142		781.08
00837	COE Payroll Reimbursement							
I-001202208231342	Payroll Reimbursement	R	8/23/2022	50,349.31		012143		
I-006202208231342	Payroll Reimbursement	R	8/23/2022	6,439.71		012143		
I-036202208231342	Payroll Reimbursement	R	8/23/2022	13,268.65		012143		
I-400202208231342	Payroll Reimbursement	R	8/23/2022	19,595.30		012143		
I-401202208231342	Payroll Reimbursement	R	8/23/2022	15,795.98		012143		
I-404202208231342	Payroll Reimbursement	R	8/23/2022	9,310.88		012143		114,759.83
01885	Colonial Life							
I-CL 202208231342	Colonial Life-AT	R	8/23/2022	85.92		012144		
I-CLP202208231342	Colonial Life-PT	R	8/23/2022	52.52		012144		138.44
00006	AFLAC							
I-AF 202208091332	Aflac-After Tax Ins	R	8/23/2022	85.21		012145		
I-AF 202208231342	Aflac-After Tax Ins	R	8/23/2022	85.21		012145		
I-AFL202208091332	Aflac Insurance	R	8/23/2022	131.72		012145		
I-AFL202208231342	Aflac Insurance	R	8/23/2022	131.72		012145		433.86

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 8/15/2022 THRU 8/26/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00242	Elkins Professional Firefighte							
I-EFF202208091332	Elkins Professional FF	R	8/23/2022	90.00		012146		
I-EFF202208231342	Elkins Professional FF	R	8/23/2022	90.00		012146		180.00
00591	Retiree Health Benefit Trust F							
I-RChen 08/2022	RChenoweth August 2022	R	8/23/2022	70.00		012147		
I-RHB202208231342	Retiree Health Benefit Trust	R	8/23/2022	5,110.00		012147		
I-Retirees 08/2022	Retirees 08/2022	R	8/23/2022	2,171.70		012147		7,351.70
00792	WV Consolidated Retirement Boa							
I-RTD202208091332	Retirement	R	8/23/2022	6,636.16		012148		
I-RTD202208091333	Retirement	R	8/23/2022	237.69		012148		
I-RTD202208231342	Retirement	R	8/23/2022	6,602.62		012148		13,476.47
00805	FBMC							
I-MFB202208091332	Mt. Flex Benefit	R	8/23/2022	1,679.62		012149		
I-MFB202208231342	Mt. Flex Benefit	R	8/23/2022	1,679.62		012149		
I-RChenoweth 08/22	RChenoweth August 2022	R	8/23/2022	52.54		012149		3,411.78
00810	WV Public Employee Insurance A							
I-BL 202208231342	Basic Life Benefit	R	8/23/2022	163.68		012150		
I-DL 202208091332	Dependent Life	R	8/23/2022	68.75		012150		
I-DL 202208231342	Dependent Life	R	8/23/2022	73.61		012150		
I-HPA202208091332	Ins-Health Plan A	R	8/23/2022	719.00		012150		
I-HPA202208231342	Ins-Health Plan A	R	8/23/2022	719.00		012150		
I-ICA202208091332	Ins - Emp/Child-Plan A	R	8/23/2022	1,375.50		012150		
I-ICA202208231342	Ins - Emp/Child-Plan A	R	8/23/2022	1,375.50		012150		
I-ICB202208091332	Ins- Emp/child - Plan B	R	8/23/2022	1,192.50		012150		
I-ICB202208231342	Ins- Emp/child - Plan B	R	8/23/2022	1,192.50		012150		
I-IFA202208091332	Ins - Family - Plan A	R	8/23/2022	11,319.00		012150		
I-IFA202208231342	Ins - Family - Plan A	R	8/23/2022	11,319.00		012150		
I-IFB202208091332	Ins - Family - Plan B	R	8/23/2022	6,535.50		012150		
I-IFB202208231342	Ins - Family - Plan B	R	8/23/2022	6,535.50		012150		
I-IFD202208091332	Ins-Fam-Plan B - Post Tax	R	8/23/2022	466.00		012150		
I-IFD202208231342	Ins-Fam-Plan B - Post Tax	R	8/23/2022	466.00		012150		
I-ISA202208091332	Ins - Single - Plan A	R	8/23/2022	3,768.00		012150		
I-ISA202208231342	Ins - Single - Plan A	R	8/23/2022	3,768.00		012150		
I-ISB202208091332	Ins-Single - Plan B	R	8/23/2022	2,496.00		012150		
I-ISB202208231342	Ins-Single - Plan B	R	8/23/2022	2,496.00		012150		
I-OL 202208091332	Optional Life	R	8/23/2022	303.60		012150		
I-OL 202208231342	Optional Life	R	8/23/2022	303.60		012150		
I-RChenoweth 08/22	RChenoweth Health/Life 08/2022	R	8/23/2022	1,079.76		012150		
I-TOF202208091332	Tobacco Surcharge Family	R	8/23/2022	450.00		012150		
I-TOF202208231342	Tobacco Surcharge Family	R	8/23/2022	450.00		012150		
I-TOS202208091332	Tobacco Surcharge Single	R	8/23/2022	175.00		012150		
I-TOS202208231342	Tobacco Surcharge Single	R	8/23/2022	175.00		012150		58,986.00

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 8/15/2022 THRU 8/26/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00952	WV Consolidated Retirement Boa							
	I-RT6 Sanson/Stanley Employer Rtrmnt % chg 070122	R	8/23/2022	31.40		012151		
	I-RTF202208091332 Retirement	R	8/23/2022	2,269.28		012151		
	I-RTF202208231342 Retirement	R	8/23/2022	2,167.46		012151		
	I-RTN202208091332 Retirement	R	8/23/2022	4,169.58		012151		
	I-RTN202208091333 Retirement	R	8/23/2022	5,440.00		012151		
	I-RTN202208231342 Retirement	R	8/23/2022	3,292.38		012151		17,370.10
00993	WV Consolidated Retirement Boa							
	I-RT6202208091332 Retirement 6%	R	8/23/2022	8,764.77		012152		
	I-RT6202208231342 Retirement 6%	R	8/23/2022	8,687.67		012152		17,452.44

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	79	614,557.60	0.00	614,557.60
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	405.00	0.00	405.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	80	614,962.60	0.00	614,962.60
BANK: Pool TOTALS:	80	614,962.60	0.00	614,962.60

VENDOR SET: 01 Elkins
 BANK: SEWDP Sewer Depreciation
 DATE RANGE: 8/15/2022 THRU 8/26/2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01477	Marcum Pump & Equipment, Inc.							
I-131221	Keen submersible pump	R	8/16/2022	23,801.14		000035		23,801.14

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		1	23,801.14	0.00	23,801.14
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDP TOTALS:	1	23,801.14	0.00	23,801.14
BANK: SEWDP TOTALS:	1	23,801.14	0.00	23,801.14
REPORT TOTALS:	82	679,537.51	0.00	679,537.51

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 8/15/2022 THRU 8/26/2022
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

ORDINANCE NUMBER 302

AN ORDINANCE TO AMEND AND REENACT THE RATES, RULES AND REGULATIONS FOR FURNISHING WATER SERVICE AT ELKINS AND VICINITY, RANDOLPH COUNTY, WEST VIRGINIA BY INCREASING THE RATES CHARGED THEREFORE

WHEREAS, Chapter 24, Article 2, Section 4b of the *West Virginia Code*, effective July 1, 1981, as amended, gives to municipally operated public utilities the approval authority to set their own rates and charges; and,

WHEREAS, the current rates and charges for water service provided by the City of Elkins are based upon a test year ended June 30, 2014; and,

WHEREAS, the 2015 Legislature amended Chapter 24 of the *West Virginia Code* to require all municipalities to maintain a cash working capital reserve; and,

WHEREAS, the Public Service Commission of West Virginia, in 2021 issued a General Order which revised the method of calculation of the cash working capital reserve fund which requires adjustment of the frequency of the funding of such cash working capital reserve fund requiring the City to increase its rates; and

WHEREAS, the City Water Board is experiencing difficulty in meeting its current obligations; and

WHEREAS, in order to provide revenues sufficient to pay the expenses of current and future operations, to provide working capital reserves and to provide sufficient funding for its ongoing debt service obligations, the Common Council of the City of Elkins deems it necessary to increase, in two steps, the rates and charges for the furnishing of water services.

THEREFORE, THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA HEREBY ORDAINS:

SECTION ONE – RATES, RULES AND REGULATIONS

The following rates, fees and charges for water service provided by it to customers throughout its territory served, are hereby fixed and determined as rates, fees and charges to be charged in lieu of those rates, fees and charges contained in its water tariff,

P.S.C. W, Va. No. 18, currently on file with the Public Service Commission of West Virginia.

STEP 1

**[EFFECTIVE IMMEDIATELY UPON
PASSAGE OF ORDINANCE OR AS OTHERWISE ORDERED BY
THE PUBLIC SERVICE COMMISSION OF WEST VIRGINIA]**

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for general domestic, commercial, industrial and sale for resale water service.

METERED RATES (Customers with metered water supply)

First	2,000 gallons used per month	\$20.15 per 1,000 gallons
Next	3,000 gallons used per month	\$11.25 per 1,000 gallons
Next	5,000 gallons used per month	\$ 9.35 per 1,000 gallons
All Over	10,000 gallons used per month	\$ 6.90 per 1,000 gallons

FLAT RATE CHARGE (Customers with non-metered water supply)

Equivalent to 4,500 gallons of water used per month \$68.43

MINIMUM CHARGE

No bill shall be rendered for less than the following amounts according to the size of the meter installed:

5/8 inch meter	\$ 40.30	per month
3/4 inch meter	\$ 60.45	per month
1 inch meter	\$ 100.75	per month
1 1/4 inch meter	\$ 141.05	per month
1 1/2 inch meter	\$ 201.50	per month
2 inch meter	\$ 322.40	per month
3 inch meter	\$ 604.50	per month
4 inch meter	\$ 1,007.50	per month
6 inch meter	\$ 2,015.00	per month
8 inch meter	\$ 3,224.00	per month

SALE FOR RESALE

All water for resale will be billed in accordance to the approved rate of \$ 6.450 per 1,000 gallons used per month.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the water utility or a maximum of \$25.00 will be imposed upon any customer whose check for payment is returned by the bank due to insufficient funds.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

DISCONNECT CHARGE/ RECONNECTION CHARGE

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

There shall be a \$25.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason.

SHUTOFF FEE - \$25.00

To be charged whenever the water utility is requested by the customer to turn off water at the meter outside of normal business hours, as defined by the Public Service Commission of West Virginia.

AFTER HOURS SERVICE FEE

A service fee of \$25.00 will be charged for each separate service call after regular working hours and holidays.

TAP FEE

The charge for an approved service connection to the water system will be seven hundred and fifty dollars (\$750.00) or the actual cost of connection (solely determined by the Water Board), whichever is greater, for all new taps to the system.

LEAK ADJUSTMENT

\$0.58 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage.

SECURITY DEPOSIT

Not to exceed two-twelfths ($2/12$) of the average estimated charge for residential service or one-sixth ($1/6$) of the annual estimated charge for commercial service, or fifty dollars, whichever is greater.

STEP 2

1

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for general domestic, commercial, industrial and sale for resale water service.

METERED RATES (Customers with metered water supply)

First	2,000 gallons used per month	\$20.75 per 1,000 gallons
Next	3,000 gallons used per month	\$11.50 per 1,000 gallons
Next	5,000 gallons used per month	\$ 9.60 per 1,000 gallons
All Over	10,000 gallons used per month	\$ 7.10 per 1,000 gallons

FLAT RATE CHARGE (Customers with non-metered water supply)

Equivalent to 4,500 gallons of water used per month \$70.25

MINIMUM CHARGE

No bill shall be rendered for less than the following amounts according to the size of the meter installed:

5/8 inch meter	\$ 41.50	per month
3/4 inch meter	\$ 62.25	per month
1 inch meter	\$ 103.75	per month
1 1/4 inch meter	\$ 145.25	per month
1 1/2 inch meter	\$ 207.50	per month
2 inch meter	\$ 332.00	per month
3 inch meter	\$ 622.50	per month
4 inch meter	\$ 1,037.50	per month
6 inch meter	\$ 2,075.00	per month
8 inch meter	\$ 3,320.00	per month

SALE FOR RESALE

All water for resale will be billed in accordance to the approved rate of \$ 6.51 per 1,000 gallons used per month.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the water utility or a maximum of \$25.00 will be imposed upon any customer whose check for payment is returned by the bank due to insufficient funds.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

DISCONNECT CHARGE/ RECONNECTION CHARGE

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

There shall be a \$25.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason.

SHUTOFF FEE - \$25.00

To be charged whenever the water utility is requested by the customer to turn off water at the meter outside of normal business hours, as defined by the Public Service Commission of West Virginia.

TAP FEE

The charge for an approved service connection to the water system will be seven hundred and fifty dollars (\$750.00) or the actual cost of connection (solely determined by the Water Board), whichever is greater, for all new taps to the system.

LEAK ADJUSTMENT

\$0.58 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage.

SECURITY DEPOSIT

Not to exceed two-twelfths (2/12) of the average estimated charge for residential service or one-sixth (1/6) of the annual estimated charge for commercial service, or fifty dollars, whichever is greater.

SECTION TWO – EFFECTIVE DATE

The Town Council finds that the Town is in financial distress and that a 45-day waiting period would be detrimental to the ability of the Town to deliver continued and compliant public sewer services. Therefore, the Step 1 increased water rates and charges provided herein shall become effective as of September 16, 2022.

The Step 2 rates, fees, and charges provided herein shall become effective as of June 1, 2023.

SECTION THREE – SEPARABILITY; REPEAL OF CONFLICTING ORDINANCES

The provisions of this Ordinance are separable, and if any clause, provision or section hereof be held void or unenforceable by any court of competent jurisdiction, such holding shall not affect the remainder of this Ordinance. Upon the effective date of the charges herein set forth, all ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent that the provisions of this Ordinance do not touch upon the provisions of prior ordinances, resolutions, orders or parts thereof, the same shall remain in full force and effect.

SECTION FOUR – STATUTORY NOTICE AND PUBLIC HEARING

Upon introduction hereof, the City Clerk shall publish Notice of this Ordinance in *The Inter-Mountain*, being a newspaper published and of general circulation in Randolph County, West Virginia, as a Class I publication. The publication shall be made at least five (5) days before the meeting of the City Council at which a final reading and vote on the ordinance will be held. Said notice shall state that this Ordinance has been introduced, and that any person interested may appear before Council on the **15th day of September, 2022, at 7:00 p.m.** and present protests, if any. At such hearing all objections and suggestions shall be heard and the Council shall take such action as it shall deem proper on the premises.

Further, said Notice shall advise the public that a copy of this ordinance is available for public inspection.

Passed on First Reading _____, 2022

Passed on Second Reading
Following Public Hearing _____, 2022

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

ORDINANCE 303

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA TO VACATE, ABANDON AND CLOSE A PORTION OF THAT CERTAIN PUBLIC RIGHT OF WAY KNOWN AS GORMAN AVENUE BETWEEN MARTIN STREET AND REED STREET ADJACENT TO THE DAVIS MEDICAL CENTER

WHEREAS, the City of Elkins has received a petition from the Davis Medical Center (“Petitioner”) requesting the vacation, abandonment and closure of a part of Gorman Avenue between Martin Street and Reed Street; and

WHEREAS, the Petitioner has complied with the abandonment procedures adopted by the Common Council; and

WHEREAS, on August 17, 2022, the Municipal Properties Committee conducted a public hearing and found, after hearing testimony from Steve Johnson of the Davis Health System, from John Monk of the Department of Highways, from Chief Bennett and from Chief Himes, that abandoning a part of Gorman Avenue between Martin Street and Reed Street would not be detrimental to the traveling public and would be beneficial to the Petitioner, its patients and employees; and

WHEREAS the interest of the City and its residents will be best served by vacating and abandoning a part of the public right of way known as Gorman Avenue between Martin Street and Reed Street adjacent to the Davis Medical Center; and

WHEREAS it appearing that the Petitioner is the sole owner of the property abutting this part of Gorman Avenue between Martin Street and Reed Street and it further appearing that property or interest of no person, firm or corporation will be damaged or injured by said abandonment; and

WHEREAS the Common Council deems it to be in the public interest that said public right of way being Gorman Avenue between Martin Street and Reed Street, as shown on the attached plat, be vacated, abandoned and closed as not necessary for the public use or good.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF ELKINS THAT:

1. The public right of way being Gorman Avenue between Martin Street and Reed Street, as shown on the attached plat, be and is hereby vacated, abandoned, and closed, and that from and after the final adoption of this Ordinance, the same shall cease to be a public road or way.

2. A public hearing with regard to the proposed vacation, abandonment and closure was held before the Municipal Properties Committee, pursuant to Notice of Hearing published in The Inter-Mountain.

3. Upon final adoption of this Ordinance, a quitclaim deed, reserving all necessary water, sewer and other utility easements, shall be executed by the Mayor to the Petitioner, namely the Davis Health System.

4. The quitclaim deed and a duly certified copy of this Ordinance shall be recorded in the Office of the Clerk of the County Commission of Randolph County, West Virginia.

This Ordinance shall become effective upon the date of its final adoption.

PASSED AND APPROVED ON THE FIRST READING: _____, 2022.

**PASSED AND APPROVED ON THE SECOND AND FINAL READING:
_____, 2022.**

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk



812 Gorman Avenue • Elkins, WV 26241 • 304.636.3300 • Fax 304.637.3435 • davishealthsystem.org

May 18, 2022

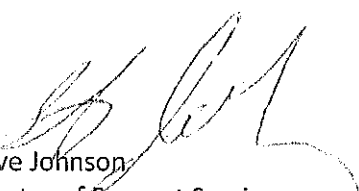
Elkins City Council
401 Davis Avenue
Elkins, WV 26241

Elkins City Council,

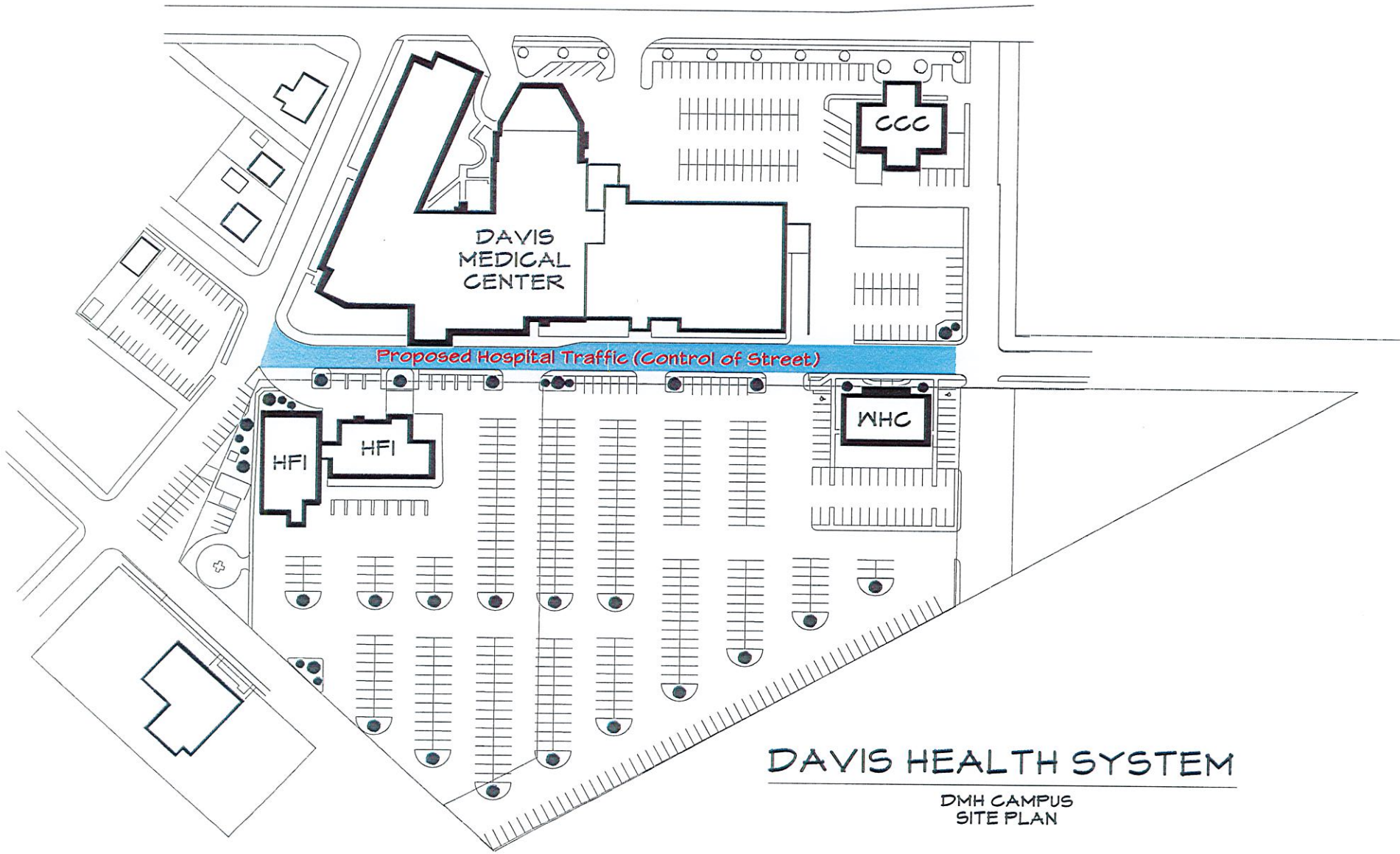
Please let this letter serve as a petition to Council for Davis Medical Center to control traffic pattern of the surface of Gorman Avenue from Reed Street to Martin Street.

Davis Medical Center proposes to take ownership/or control of the surface of Gorman Avenue for the purpose of safety for patients and visitors at the hospital. All utilities, etc. under the surface of the road will remain the property and responsibility of the City of Elkins. The surface of that portion of Gorman Avenue will be the responsibility of Davis Medical Center. Any and all emergency vehicle access will be maintained at all times.

Sincerely,

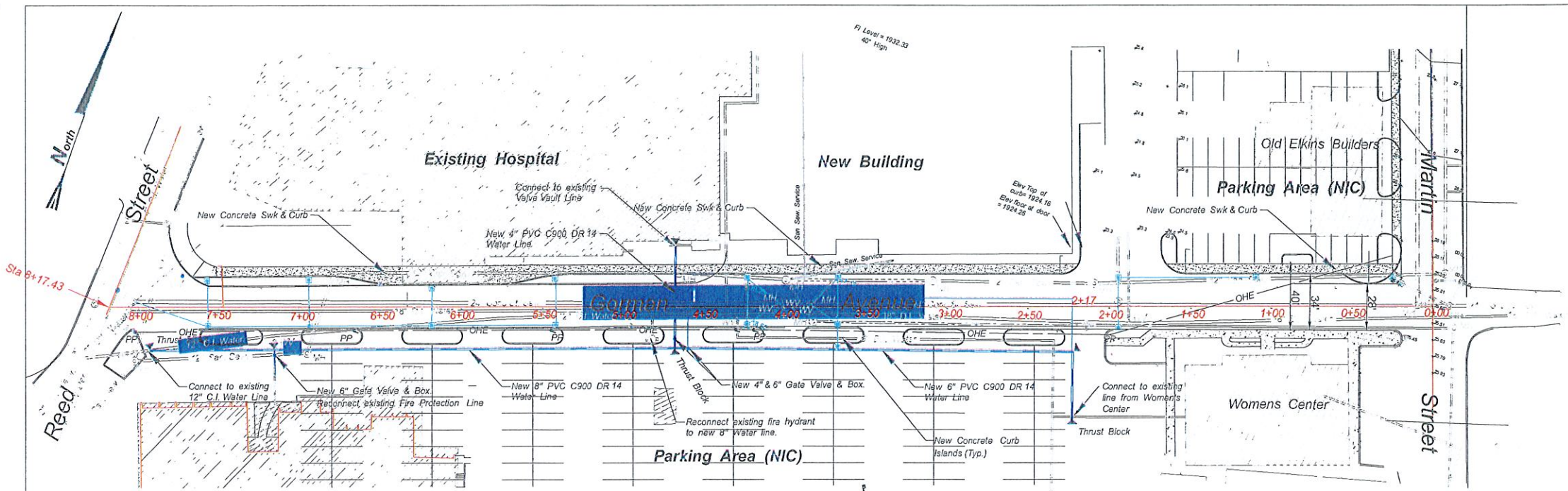


Steve Johnson
Director of Support Services
Davis Health System

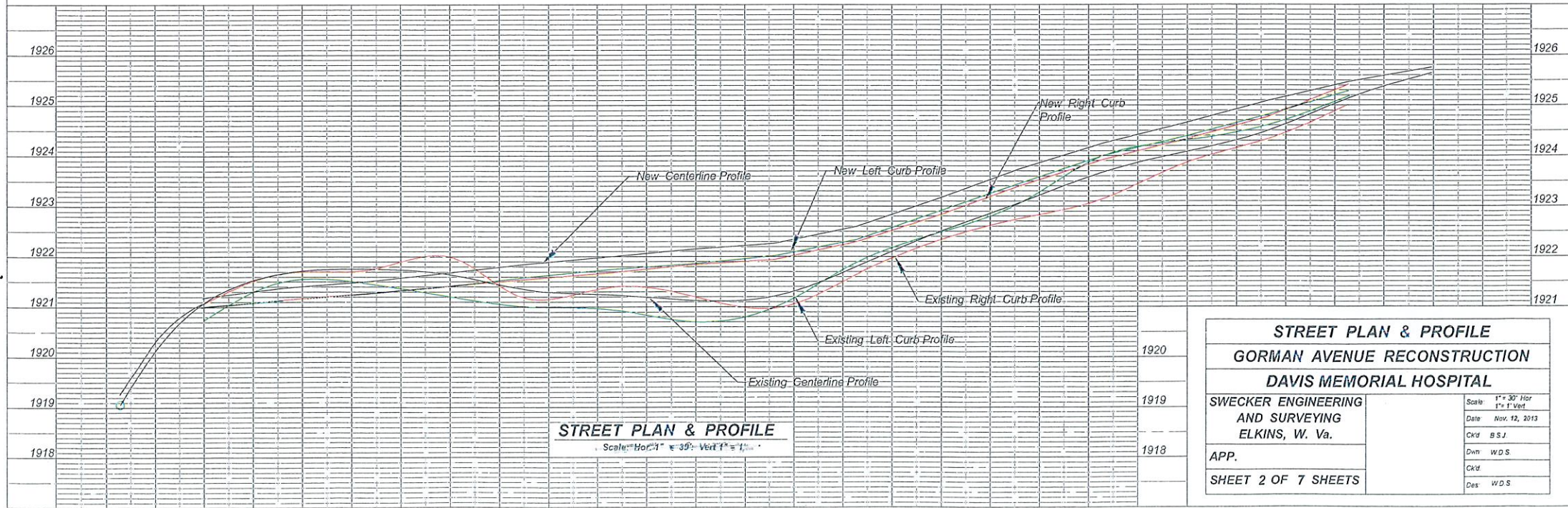


DAVIS HEALTH SYSTEM

DMH CAMPUS
SITE PLAN



STREET PLAN & PROFILE
Scale: 1" = 30'



STREET PLAN & PROFILE
Scale: Hor: 1" = 30'; Vert: 1" = 1'

ORDINANCE 304

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA TO ESTABLISH A MUNICIPAL COURT ADMINISTRATIVE FEE BY AMENDING CHAPTER 37: MUNICIPAL COURT BY ADDING §37.13, ADMINISTRATIVE FEE PURSUANT TO ITS STATUS AS A HOME RULE CITY

WHEREAS, by the authority granted to the City of Elkins by its participation in the West Virginia Home Rule Program, Phase III under West Virginia Code §8-1-5a, and by its Second Amendment to its Home Rule Plan, all of which has been approved by the West Virginia Home Rule Board, the City of Elkins was granted the authority to assess a Municipal Court administrative fee for each defendant found guilty or pleading nolo contendere regarding misdemeanor violations.

WHEREAS, it is in the best interests of its citizens to assess an administrative fee which will help defray the costs of maintaining a Municipal Court which is funded through the use of the City's general revenues; and

NOW, THEREFORE, be it **ORDAINED** and **ENACTED** by the Common Council of the City of Elkins to amend Elkins City Code, Chapter 37, Municipal Court by adding §37.13 as follows:

§37.13 Administrative Fee

The Court shall assess a mandatory administrative fee of forty-five dollars (\$45.00) upon each and every defendant found guilty or pleading nolo contendere regarding a misdemeanor violation, including traffic violations and moving violations, but excluding municipal parking ordinance violations. The City shall use the money received by this fee to help in the costs of maintaining the Municipal Court.

If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and Common Council determines that it would have adopted this Ordinance without the invalid provision.

This Ordinance shall become effective upon the date of its final adoption.

PASSED AND APPROVED ON THE FIRST READING: _____, 2022.

PASSED AND APPROVED ON THE SECOND AND FINAL READING:

_____, 2022.

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

ORDINANCE 305

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS,
WEST VIRGINIA, TO AMEND ELKINS CITY CODE §37.10, MUNICIPAL
COURT TECHNOLOGY AND TECHNOLOGY MAINTAINENCE FEE,
PURSUANT TO ITS STATUS AS A HOME RULE CITY**

WHEREAS, by the authority granted to the City of Elkins by its participation in the West Virginia Home Rule Pilot Program, Phase III, under W.Va. Code §8-1-5a, and by the Amendment to its Home Rule Plan, all of which has been approved by the West Virginia Home Rule Board, the City of Elkins was granted the authority to impose a technology and technology maintenance fee upon persons convicted in the Municipal Court; and

WHEREAS, also by the authority granted to the City of Elkins pursuant to its Second Amendment to its Home Rule Plan ,all of which was approved by the West Virginia Home Rule Board, the City of Elkins was granted the authority to raise the amount of said fee from the current one dollar (\$1.00) amount up to and including ten dollars (\$10.00); and

WHEREAS, it is in the best interests of its citizens to increase said fee which will help defray the costs of the technology and technology maintenance in Municipal Court; and

NOW THEREFORE, BE IT ORDAINED and ENACTED by the Common Council of the City of Elkins to amend the City Code § 37.10, Municipal Court Technology and Maintenance Fee by amending this section, as follows:

§ 37. 10 Municipal Court Technology and Technology Maintenance Fee

The Court shall assess a mandatory fee of ten dollars (\$10.00) upon each and every defendant found guilty or pleading nolo contendere regarding a misdemeanor violation, including traffic violations and moving violations, but excluding municipal parking ordinance violations. The City shall use the money raised by this fee to fund the current technological costs of its Municipal Court and to update the Municipal Court's technology as needed.

If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and Common Council determines that it would have adopted this Ordinance without the invalid provision.

This Ordinance shall become effective upon passage.

**PASSED AND APPROVED ON THE FIRST READING: _____,
2022.**

**PASSED AND APPROVED ON THE SECOND AND FINAL READING:
_____, 2022.**

CITY OF ELKINS, WEST VIRGINIA

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

ORDINANCE 306

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING ELKINS CITY CODE, CHAPTER 92, FIRE PREVENTION BY ADDING §92.037(C), FOR APPLICATION ORIGINAL APPOINTMENT AND THE RULES AND REGULATIONS OF THE FIREMEN'S CIVIL SERVICE COMMISSION, SECTION 4.04 APPLICATIONS FOR ORIGINAL APPOINTMENTS, PURSUANT TO ITS STATUS AS A HOME RULE CITY

WHEREAS, by the authority granted to the City of Elkins by its participation in the West Virginia Home Rule Program, Phase III, under W.Va. Code §8-1-5a, and by its second Amendment to its Home Rule Plan, all of which have been approved by the West Virginia Home Rule Board, the City of Elkins was granted the authority to raise the maximum age at the time of application for entry-level civilian service fire positions also known as original appointments, regardless of veteran status or previous or current paid fire service; and

WHEREAS, the Common Council has previously adopted Rules and Regulations of the Firemen's Civil Service Commission, which sets out age requirements in Section 4.04; and

WHEREAS, it is in the best interests of its citizens to raise the maximum age for entry level applications for civil service fire positions also known as original appointments in order to increase the pool of eligible candidates; and

NOW THEREFORE, BE IT ORDAINED and ENACTED that the Elkins City Code, Chapter 92, Fire Prevention be amended by adding a new section as follows:

§92.037 (C) FIREFIGHTER'S CIVIL SERVICE COMMISSION

Pursuant to the authority granted to the City under the Municipal Home Rule Program, authorized by West Virginia Code §8-1-5a, the Firemen's

Civil Service Commission may accept applications for entry-level civil service fire positions, regardless of veteran status or previous or current paid fire service, for applicants, who are at the time of their application, no more than forty (40) years old.

NOW THEREFORE, BE IT FURTHER ORDAINED and ENACTED that the Rules and Regulations of the Firemen's Civil Service Commission be amended only as follows:

Section 4.04 APPLICATIONS FOR ORIGINAL APPOINTMENTS

Applicants for original appointments more shall not be less than eighteen (18) nor more than forty (40) years of age on the date of his or her application; provided, however, person qualifying for appointment by reinstatement under the provisions of section 4.05 may be over thirty-five (35) years of age.

If any applicant is an honorably discharged veteran of any branch of the United , or States armed forces, armed services reserve, or National Guard , then the individual may apply for an original appointment if the applicant is not more than forty(40) years of age.

If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and Common Council determines that it would have adopted this Ordinance without the invalid provision.

This Ordinance shall become effective upon passage.

PASSED AND APPROVED ON THE FIRST READING: _____,
2022.

PASSED AND APPROVED ON THE SECOND READING: _____,
2022.

CITY OF ELKINS, WEST VIRGINIA

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1560)

September 1, 2022

***Reappointment of Larry Wing to the Elkins-Randolph County
Regional Airport Authority***

WHEREAS, Larry Wing has served as a dedicated member of the Elkins-Randolph County Regional Airport Authority (“Airport Authority”) since July 1, 2013; and,

WHEREAS, Mr. Wing’s recent term expired on June 30, 2022; and,

WHEREAS, The Airport Authority recommends the reappointment of Mr. Wing for another three year term; and,

WHEREAS, it appears that this appointment is in the best interest of the citizens of the City of Elkins;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby reappoints Larry Wing to the Elkins-Randolph County Regional Airport Authority with a term ending June 30, 2025.

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton City Clerk



Elkins-Randolph County Regional Airport Authority
400 Airport Road
Elkins WV 26241
304-636-2726
manager@elkinsairport.com

June 17, 2022

Mayor Jerry A. Marco
City of Elkins
401 Davis Ave.
Elkins WV 26241

Dear Mr. Marco,

On behalf of the Elkins-Randolph Co. Regional Airport Authority I would like to thank you for the financial support provided by the City of Elkins.

In addition, we also appreciate the appointments to the Airport Authority. The current term for Dr. Larry Wing expires June 30, 2022. The Authority would like Council to reappoint Dr. Wing, if he so desires, to another 3-year term from July 1, 2022 to June 30, 2025.

Sincerely,

Mary Alice Ricottilli

Mary Alice Ricottilli, Manager
Elkins-Randolph Co. Regional Airport

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(# 1561)

September 1, 2022

***Authorizing Transfer of Parcel of Land in Leadsville District, Randolph County,
West Virginia to the Randolph County Development Authority***

WHEREAS, the City of Elkins, West Virginia (“City”) has, per Resolution #1154, adopted the 2018 – 2023 Strategic Plan, including milestones and deadlines to serve as a guide in decision-making and resource assignment for the City; and

WHEREAS, Strategic Focus Area #5, Section C identifies the promotion of economic needs through work with the Randolph County Development Authority (“RCDA”) to identify and promote available sites; and

WHEREAS, the City was transferred the title and rights to an abandoned railroad right of way by the Coal and Coke Railroad in October, 1949 by deed recorded in the Office of the Clerk of the County Commission of Randolph County, West Virginia in Deed Book 184, at page 322; and

WHEREAS, the RCDA recently purchased an approximately 74 acre tract of land for the expansion of the current Industrial Park which tract was recently annexed into the City of Elkins; however, said tract of land is divided by this abandoned railroad right of way owned by the City, all of which is shown upon the plat attached hereto and referred to herein; and

WHEREAS, RCDA has requested that this abandoned railroad right of way be transferred to the RCDA for the future development of this and the Municipal Properties Committee recommends the conveyance of property currently owned by the City of Elkins and described as an abandoned railroad right of way located in Leadsville District as shown and described in the attached plat as Parcel No. 2 (see attached letter accompanying the plat); and

WHEREAS, West Virginia Code § 8-12-18(a) authorizes a municipality to dispose of any of its real property to an agency or an instrumentality of the State, for a public purpose for an adequate consideration, without considering alone the present commercial or market value of such property; and

WHEREAS, West Virginia Code § 7-12-11 provides that the municipal corporation may convey to the development authority property of any kind to use in industrial, economic and recreational development under conditions they deem proper; and

WHEREAS, the RCDA has agreed to accept the transfer of the real property described above for these purposes; and

NOW, THEREFORE, BE IT RESOLVED, that the Elkins Common Council approves of and authorizes the execution of a quitclaim deed by Mayor Marco to the RCDA conveying the City's interest in the real property referred to as an abandoned railroad right of way and as shown as Parcel No.2 on the attached plat.

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk



**RANDOLPH
COUNTY**
WEST VIRGINIA

**DEVELOPMENT
AUTHORITY**
PLAN • INVEST • PROSPER

August 1, 2022

The Honorable Jerry Marco
Mayor, City of Elkins
401 Davis Avenue
Elkins, West Virginia 26241

Re: Request for Intergovernmental transfer, Parcel No. 2, Tax Map 132,
Part of Parcel .07, Leadsville District, Randolph County, West Virginia

Dear Mayor Marco,

On behalf of the Randolph County Development Authority, please accept this letter as our request to transfer the above-referenced real estate owned by the City of Elkins to us. This transfer would join Areas 1 and 2 on the attached plat and would permit us to move forward with development of a contiguous 74+ acre parcel into additional industrial park property.

Enclosed herewith, please find a plat and legal description of the property we wish to transfer. The parcel is identified on the plat and description as Parcel No. 2.

We appreciate your consideration of our request and look forward to working with you on this project. Should you have any questions or need additional information, please do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert L. Morris, Jr.".

Robert L. Morris, Jr.
Executive Director

Enclosures

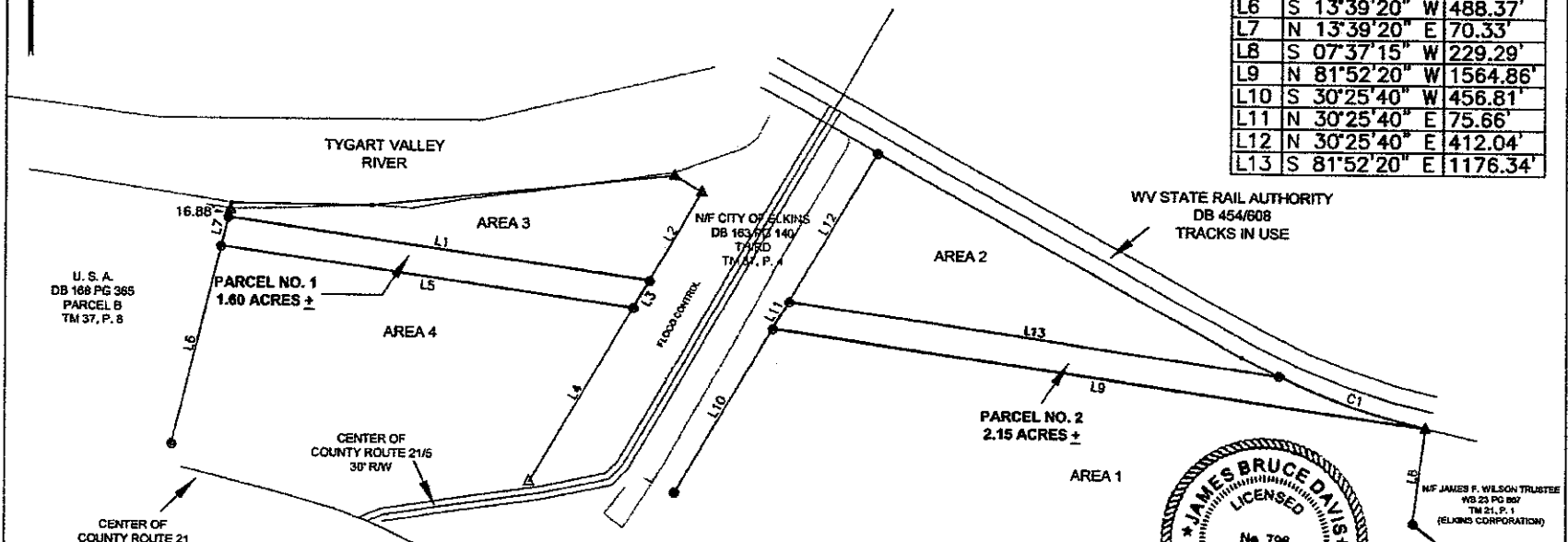
cc: Jessica Sutton, Clerk
Geraldine S. Roberts, City Attorney
Marilynn Cuonzo, Chair of Municipal Properties

GRID NORTH

PARCELS SURVEYED ARE:
CITY OF ELKINS
PART OF DB 184 PG 322
ALL OF PARCEL A
TM 126, P. 58
ABANDONED PART OF COAL &
COKE RAILROAD (TRACKS GONE)

- △ CONCRETE MONUMENT FOUND
- ▲ IRON REBAR FOUND
- 5/8" IRON REBAR SET
- REFERENCE POINT

LINE	BEARING	DISTANCE
L1	S 81°52'20" E	1007.83'
L2	N 30°26'40" E	245.35'
L3	S 30°26'40" W	75.67'
L4	S 30°26'40" W	484.52'
L5	N 81°52'20" W	985.87'
L6	S 13°39'20" W	488.37'
L7	N 13°39'20" E	70.33'
L8	S 07°37'15" W	229.29'
L9	N 81°52'20" W	1564.86'
L10	S 30°25'40" W	456.81'
L11	N 30°25'40" E	75.66'
L12	N 30°25'40" E	412.04'
L13	S 81°52'20" E	1176.34'



U. S. A.
DB 168 PG 365
PARCEL B
TM 37, P. 8

PARCEL NO. 1
1.60 ACRES ±

AREA 4

AREA 3

AREA 2

WV STATE RAIL AUTHORITY
DB 454/608
TRACKS IN USE

PARCEL NO. 2
2.15 ACRES ±

AREA 1

N/F JAMES F. WILSON TRUSTEE
WS 23 PG 387
TM 21, P. 1
(ELKINS CORPORATION)

CENTER OF
COUNTY ROUTE 21

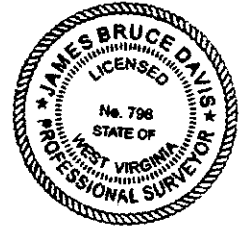
CENTER OF
COUNTY ROUTE 21/6
30' RW

AREA 1 & 2 ARE:
RANDOLPH COUNTY DEVELOPMENT AUTHORITY
DB 624 PG 181
TM 132, PART OF P. 07

AREA 3 & 4 ARE:
ANTHONY & MARSHA SILVESTER
DB 624 PG 40
TM 132, PART OF P. 07

PLAT OF SURVEY FOR
RANDOLPH COUNTY DEVELOPMENT AUTHORITY
OF LANDS OWNED BY
THE CITY OF ELKINS
IN

LEADSVILLE DISTRICT RANDOLPH COUNTY
WEST VIRGINIA
SCALE: 1"=300' JUNE 28, 2022



James Bruce Davis
JAMES BRUCE DAVIS, P.S. #798
JACKSON SURVEYING, INC.
2418 EAST PIKE STREET #112
CLARKSBURG, WV 26301
304-623-5851



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1689.48'	367.28'	366.55'	S 70°51'47" E	12°27'20"

DESCRIPTION OF SURVEY FOR
RANDOLPH COUNTY DEVELOPMENT AUTHORITY
OF LANDS OWNED BY
THE CITY OF ELKINS
PARCEL NO. 2 – 2.15 ACRES ±

All that certain strip or parcel of real estate situate in Leadsville District, Randolph County, West Virginia, lying to the north of County Route 21, and to the east of County Route 21/5, more particularly bounded and described as follows:

Beginning at an iron rebar (found), on the southern side of WV State Rail Authority (454/608), corner to N/F James F. Wilson Trustee (WB 23/667), also corner to N/F I. O. F. (AREA 1), from which an iron rebar (set), bears S 07°37'15" W 229.29 feet, thence with AREA 1

N 81°52'20" W 1,564.86 feet to an iron rebar (set), corner to AREA 1. In a line of N/F The City of Elkins (163/140, THIRD), from which an iron rebar (set), bears S 30°25'40" W 456.81 feet, thence with The City of Elkins

N 30°25'40" E 75.66 feet to an iron rebar (set), in a line of said THIRD, corner to AREA 2, from which an iron rebar (set), bears N 30°25'40" E 412.04 feet, thence with AREA 2

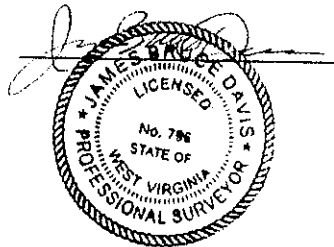
S 81°52'20" E 1,176.34 feet to an iron rebar (set), corner to AREA 2, on the southwestern side of said Railroad, thence with the Railroad

feet to the point of beginning, containing acres, more or less, as surveyed in June, 2022, by James Bruce Davls, W. V. P. S. #796, and as shown as PARCEL NO. 2, on a plat attached hereto and made a part of this description.

Being a part of the same real estate conveyed to The City of Elkins, West Virginia, by The Baltimore and Ohio Railroad Company, in a Deed dated the 28th day of October, 1949, and recorded in the Office of the Clerk of the County Commission of Randolph County, West Virginia, in Deed Book 184 at page 322, being the eastern portion of PARCEL A, in said Deed.

DESCRIPTION WRITTEN 6-3-22, BY:

JAMES BRUCE DAVIS, W. V. P. S. #796



IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1562)

September 1, 2022

***Authorizing Conditions of Contract between the City of Elkins,
And Terri Reed Cutright & Associates, LLC***

WHEREAS, the City of Elkins, West Virginia (“City”) has, per Resolution #1154, adopted the 2018 – 2023 Strategic Plan, including milestones and deadlines to serve as a guide in decision-making and resource assignment for the City; and,

WHEREAS, the City having accomplished nearly all of the goals detailed in the 2018-2023 Strategic Plan, endeavor to develop a new strategic plan for the City; and,

WHEREAS, the City has received a proposed Contract with Terri Reed Cutright & Associates, LLC (copy attached and included with record) for the provision of such service; and,

WHEREAS, it appears that contracting for these goods and services is in the best interests of the citizens of the City of Elkins;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby accepts the terms of and authorizes execution of this Contract with Terri Reed Cutright & Associates, LLC by the City Clerk on behalf of the City of Elkins.

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk

Strategic Planning
City of Elkins
2022

STRATEGIC PLANNING
City of Elkins

Date of Contract: August 20, 2022

THIS CONTRACT FOR STRATEGIC PLANNING PROPOSAL ("Contract") is made this 20th day of August 2022, by and between The City of Elkins, (Elkins), (hereinafter, "Client") and Terri Reed Cutright & Associates, LLC (TRC), (hereinafter, "Contractor").

RECITALS

WHEREAS, Client wishes to engage the services of Contractor for the purpose of providing strategic planning services (hereinafter, the "Project"); and

WHEREAS, Contractor wishes to provide the services described below under the terms and conditions of this Contract.

WHEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are acknowledged, the Client and Contractor agree as follows:

Scope of Services. Contractor shall:

TRC proposes the following approach to delivering a strategic plan to guide the City of Elkins through the next 3 to 5 years. The Timeline will be finalized upon the contract being executed by The City of Elkins and TRC. TRC remains flexible to amending/modifying to meet the needs of Elkins management and stakeholders. The process will be structured in three phases:

1. Preliminary activities will "immerse" the TRC team in understanding the City of Elkins operations and practice through independent senior management and staff interviews. The *initial meetings/interviews* will produce a draft plan for a facilitated stakeholder community focus group and for a full day strategic planning retreat with Elkins elected council and staff (as determined by interviews).
2. Community Focus Group(s) and Retreat: A community focus group(s) will provide insight into community awareness of and future expectations of the City of Elkins and its departments and divisions. The planning retreat is designed to achieve organizational agreement on and continued commitment to mission and vision, to provide the PAAE inventory (what do we want to preserve, avoid, achieve, and eliminate), and establish of working groups, or subcommittees, around key areas identified and supported by Elkins leadership. The TRC team will guide the stakeholders toward a work plan that identifies current and desired efforts in program growth, organizational strategy, and focus areas involving people, process, and progress.

During this session, participants will draft a high-level Strategic Action Plan (SAP) outlining primary goals, timelines, and responsible parties with feedback and recommendations for ongoing teamwork. In this way, we assure the organization is advancing work agreed to in the full retreat

Ongoing Value of the Strategic Action Plans: The SAP keeps the strategic plan a living/breathing document that can serve the organization throughout the plan period. This tool can and should be used in each subcommittee and full collaborative session moving forward to monitor progress of the plan or adjust based on realities on the ground. Diligence with the SAP will assure the strategic plan continues to progress, assuring that goals are monitored and that issues remain "On the radar screen" of the organization. It also allows for flexibility in your strategic plan if events on the ground require modification to the plan.

Phase 2 Deliverables: TRC will compile focus group and retreat session's notes including the draft Strategic Action Plan for distribution to the City of Elkins.

Phase 3 Activities – Craft Strategic Plan and meet with City leadership for final approval.

Designated city leadership will meet again for a second and final time to review the recommendations, approve the plan, and make any final recommendations.

The activities in Phase 2 will provide the details for crafting the Phase 3 strategic plan document. The strategic plan will serve as a narrative for City of Elkins stakeholders that contains, at a minimum, the following:

- Executive Summary – Overview of operation, the needs served, activities, history, mandates, and stakeholders (contains the City of Elkins' Vision, Mission, and Guiding Principles);
- Overview of Strategic issues/goals/and objectives for the city and its partnerships;
- Specific product/service/division description and activities over course of plan period to support strategic plan and identification of the city's capacity to execute;
- PAAE inventory (preserve, avoid, achieve, and eliminate);
- Financial implications of the plan. (Required fundraising/earned income, etc. to support the program strategy) Include the City's budget/financial/annual reports if required;
- Attachments as appropriate.

Phase 3 Deliverables – Draft and final versions of the City of Elkin's 2023-2028 Strategic Plan. The draft will be presented for approval to the City's leadership and any changes will be included in the final version presented to leadership

3. TRC will produce the final strategic plan document that will serve as a “touchstone” for both operational decision making and fund development activities in the plan period.

Activities and Deliverables by Phase

Phase 1 Activities - Background Research

TRC will review any pertinent organization and business documents (i.e., the 2018-2023 Strategic Plan and prior year-end review documents), and conduct a series of meetings with management, staff, and stakeholders as appropriate to understand Elkins history, current offerings, funding, business model, future aspirations, and to identify the key questions more deeply for the planning process. This could include as determined to be most appropriate, an individual meeting with the City Clerk, Mayor, City Council members or with a separately designated Strategic Planning committee (SPS), if such exists.

Phase 1 Deliverable: TRC will provide meeting notes and draft agenda(s) for the City of Elkins retreat as well as a community focus group session(s).

Phase 2 Activities - Facilitated Strategic Planning session(s)

Focus Group: It is recommended to hold a focus group session(s) to include stakeholders and end users in the City of Elkins, individual residents of all ages and representatives from education, non-profits, and local business (a maximum of 5 separate focus groups). Each group allows TRC to tap into a diverse cross-section of the various communities and subgroups to learn about perceptions and expectations of the City of Elkins through a pre-determined set of questions to guide discussion and encourage participation of all attendees.

Extended City of Elkins retreat session (1/2 –full day session per availability) with Administrative staff, Mayor, City Council, and representatives from other city leadership positions (including any designated committees with authority to set direction for the plan). The retreat organization will involve structured, highly participatory exercises around Vision, Mission, and Guiding Principles (Values) to create and reinforce alignment on strategic direction. At this session, we will also discuss/select the individuals/subcommittees/roles that are appropriate for execution of the City of Elkins Strategic Plan. The assignments moving out of the retreat should represent the City’s current organizational structure and identified objectives (e.g., Build organizational strategy, Advocacy and Awareness, Funding/Resources, and Shared/Strengthened Systems). We will be sure that any committee work will advance the work on operations, capacity, fund/revenue development, legal, governance, and collaborative policies and structure.

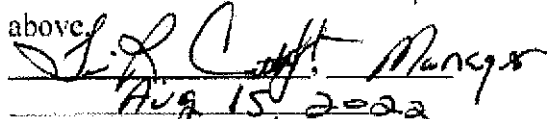
(Mayor & City Council) targeted for December 16, 2022, making additional allowance for holiday schedules as needed.

4. Payments to Contractor.

Project Price: Based on above information TRC's all-inclusive rate for services is \$8,000 for the contract period of August 20, 2022, through December 31, 2022.

5. Expenses: The project price includes all local travel. All Documents are provided in electronic format (MS Word, Excel, PowerPoint, PDF, etc.) and as such, should incur no expense from TRC. Any reproduction of documents will be the responsibility of the City of Elkins.
6. Payments are as follows:
 - a. \$1,000 as retainer upon execution of this Contract;
 - b. \$3,000 upon completion of Phase 2
 - c. \$4,000 upon completion of – Phase 3 and a satisfactory review of the final strategic plan document for the City of Elkins.
7. **Term of Contract.** This Contract shall constitute the entire agreement between the parties and shall remain in effect until December 31, 2022.
8. **Notices.** Any notices required or permitted to be given under this Contract shall be sufficient if in writing or by e-mail and if either personally delivered to the intended party or mailed to above address of the party intended to receive notice.
9. **Guarantees.** Contractor shall use all resources at Contractor's disposal to perform duties as assigned and agreed to by both parties and shall submit same in good faith. However, no guarantee of receipt of funding by the Client is implied or promised by Contractor.
10. **Confidentiality.** Both parties agree to adhere to strict confidentiality practices.
11. **Jurisdiction and Venue.** This Contract shall be construed, interpreted, and governed by the laws of the State of West Virginia, and the parties agree that any and all claims or actions under this Agreement shall be brought in Monongalia County, West Virginia.

IN WITNESS WHEREOF, the parties set their hands on the day and year first written above.



Terri R. Cutright, Manager
Terri Reed Cutright & Associates, LLC

Jessica Sutton, City Clerk
City of Elkins

City of *Elkins*

401 Davis Ave Elkins, West Virginia 26241

August 30, 2022

*RE: Council Meeting 9/1/2022
Explanation of New Business Agenda Item H
[Request for Change in Use of ARPA funds
designated to Wastewater Department].*

Mayor and Council:

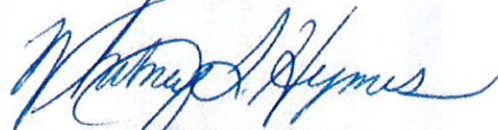
Due to my absence during the September 1, 2022 Council Meeting, I would like to submit a written explanation concerning New Business Agenda Item H [Request for Change in Use of ARPA funds designated to Wastewater Department].

The council approved \$135,000 of ARPA funding for the purchase of a backhoe for the Wastewater Collection Department on June 2, 2022. A John Deere 310SL Backhoe with the following attachments were purchased on August 18, 2022: 4-1 JD Front Loader Bucket, 18" Bucket, 12" Bucket, Hydraulic Thumb, and the additional quick connect fittings. The amount of this purchase was \$134,100 leaving \$900 of ARPA monies from this designated purchase.

I would like to request that the remaining \$900 from the backhoe purchase be transferred to the Utility Bed purchase (approved from ARPA funding on 5/25/2022) for the Wastewater Collection Department. This would bring the approved amount from \$165,000 to \$165,900. We are continuing to look for a utility bed and have found that the prices have increased since the last quote was issued, along with the lead times of receipt of merchandise. I believe the remaining funds will help us meet the additional costs of the purchase of said utility bed.

If there are any question or concerns, please feel free to contact me at your convenience at (304) 614-6350 or email at whymes@cityofelkinswv.com. We greatly appreciate the council considering the Wastewater request. Thank you.

Sincerely,



Whitney L. Hymes
Wastewater Superintendent/Chief Operator

ENCLOSED

ARPA Funds Approved	Dollars	Council Approval
ARPA Funds		\$3,089,843
Interest		\$1,157
Total		\$3,091,000
Water Distribution	389,775	8/19/2021
{City Hall} Water and Sewage Facility	450,000	8/19/2021
Water Plant	261,000	8/19/2021
Clerk Dept, Web redesign, Management Soft	31,350	10/7/2021
Addiction and Homeless Resources Task Force	5,000	10/7/2021
Water Line and Sewage Replacement Eng. Estimate	154,246	10/7/2021
Community Projects	154,246	10/7/2021
Wastewater and Wheel Loader	102,000	11/18/2021
Wastewater SCADA	55,000	11/18/2021
EPRC	31,000	3/17/2022
Davis Medical Center	9,079	3/17/2022
Wastewater SCADA (additional funds)	45,000	3/17/2022
Street Dept. backhoe	110,271	4/7/2022
Water Plant SCADA	147,801	4/7/2022
Riverfront Dev. Design	5,000	4/7/2022
Wastewater Collection service truck & bed	165,000	5/25/2022
N. Randolph sewer study	15,100	6/2/2022
Street Department equipment & vehicles	543,000	6/2/2022
Fire Department equipment	60,000	6/2/2022
Wastewater Collection backhoe	135,000	6/2/2022
Wastewater dump site	80,000	6/2/2022
Wasterwater SCADA upgrades	76,705	
Water Plant compressors	21,784	
Total Appropriated	3,047,357	98.59%
Remaining Available	43,643	1.41%